Board of Public Works
Regular Meeting
July 14, 2026

EDITED FOR PUBLICATION

A regular meeting of the Board of Public Works was convened in open and public session at 5:00 pm on July 14, 2026, at the City Council Chambers, 223 S Chestnut St. Board members Jim Cederburg, Jack Shaw, Deb Evertson, Nicholas Barp and Tim Carlson were in attendance. Also attending were Water Department Supervisor Craig Aragon, Landfill Supervisor Jim Schulte, City Administrator Annette Brower, City Treasurer Jean Klassen, and City Clerk Paula Tarango. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Cederburg called the meeting to order at 5:00 p.m. On the roll call the following members were present: Carlson, Cederburg, Evertson, Barp, and Shaw.

Cederburg acknowledged the posted Open Meetings Act.

Motion by Carlson, seconded by Barp to approve the minutes from the previous meeting upon corrections. The following votes were recorded: Aye: Carlson, Cederburg, Barp, Evertson, and Shaw. Nay: None. Absent: None. Motion carried.

Cederburg opened a discussion on the continued review of proposal showing break down cost per engine for 6-Year Preventive Maintenance Agreement 4 Power Plant Generators – Royce Olander and Dan Manion of NMC/CAT /

3-year oil change annual testing of oil and coolant and any indications of a change, triggers a change and add in valve adjustment.

Dan Manion of NMC/CAT was present in the meeting to follow up and answer any questions from last month and today's meeting regarding the subject.

Board Member Carlson proposed carving out the valve adjustment portion of the project and having the City complete the remaining work in-house. He asked staff and Dan whether they believed this would be a practical and reasonable approach.

Electric Department Foreman Taylor Brown stated that it would not be feasible for City staff to perform the valve adjustment because the City does not have the specialized tools required. However, he indicated that the City should be capable of completing the remainder of the work in-house.

Dan Manion explained that the City already had a service contract associated with the existing plant equipment, and that contract would simply carry over to the new equipment.

Motion by Carlson, seconded by Shaw to have an initial valve adjustment done by NMC/CAT and adding on the preventative maintenance schedule matrix. The following votes were recorded: Aye: Carlson, Cederburg, Barp, Evertson, and Shaw. Nay: None: Absent: None. Motion carried.

Cederburg opened a discussion on the continued review of proposal for Annual Preventive Maintenance Agreement Fresh Water Generators

Water Department Supervisor Craig Aragon stated that the City currently uses Nebraska Generator for generator maintenance; however, the company has not been the most dependable, and the City has experienced ongoing issues with its service. He noted that the City spent approximately five years and thousands of dollars waiting for the new generator, making him hesitant to rely on the same company for its maintenance. Mr. Aragon added that, in his opinion, he would be more comfortable having an NMC/CAT technician perform the maintenance on the generators.

Board Member Carlson suggested delaying a decision to allow additional time to better understand the proposed plan and matrix. Water Supervisor Craig Aragon explained that Nebraska Generator performs biannual service and would need to be notified before August if the City intends to cancel, as their next scheduled service visit is in August.

Board Member Evertson expressed support for waiting before deciding. Board Chair Cederburg noted that budget discussions are beginning and emphasized that a decision will need to be made soon to assist with budget planning. The item was discussed only. No action was taken.

Dan Manion of NMC/CAT asked whether there were any remaining items on the final punch list for the power plant.

City Administrator Annette Brower responded that she had planned to provide an update during her report but that they could discuss it at that time. Dan Manion stated that E&J of Torrington has committed to repairing both stacks. He explained that they are currently working through the procurement process to add E&J to the system and issue a purchase order. Once the required insurance documentation has been received and approved, E&J will be able to begin the repairs. Brower added that, aside from the stack repairs, the project is nearing completion.

Cederburg moved agenda item Keep Kimball Beautiful/Kimball Recycling Center update and presentation – Spud Rowley KKB KRC.

Spud Rowley and Hailey Nolde were present and provided a PowerPoint presentation to the Board. Mr. Rowley stated that there was a great deal of information to cover, and the presentation lasted approximately 20 minutes.

The presentation highlighted the organization's primary focus areas, including recycling, education, litter prevention and community clean-up efforts, and waste reduction. They also provided an overview of their leadership team, community partners, and funding sources.

During the presentation, it was noted that the Keep Kimball Beautiful and the Kimball Recycle Center has received recognition at several statewide events for its recycling efforts. Rowley and Nolde explained that the Kimball recycling program is regarded as one of the leading recycling centers in Nebraska, with representatives from Omaha and other larger communities frequently reaching out to learn about Kimball's recycling processes, successes, and best practices.

Rowley was also nominated as the Nebraska Recycling Council's Member of the Year and will be recognized at the Nebraska Recycling Council Conference in September.

A copy of the complete PowerPoint presentation can be found at the City Clerk's Office and is available for public review at 223 South Chestnut Street, Kimball, Nebraska 69145.

Following the presentation, Board members and members of the public participated in discussion by offering comments and asking questions.

Austin Garner – Kimball Citizen – Council Board member – Added a comment to this topic.

Board Chair Cederburg opened a discussion regarding the possibility of adding sewer camera to the list of services offered by the City. Water Supervisor provided several examples and scenarios where a sewer camera could assist City staff in identifying blockages, locating issues within the sewer system, and improving the efficiency of maintenance and repairs.

Chair Cederburg stated that if the City has a legitimate operational need for the equipment, it would be a worthwhile investment. However, he emphasized that he believes any city camera customer service should be priced high enough to encourage the use of local plumbing business.

City Administrator Brower also discussed the need to present a resolution at the next Board meeting to update the City's service rates. It was noted that the service rate schedule has not been reviewed or updated in several years, and an updated resolution will be brought forward for the Board's consideration.

Discussion only. No action was taken.

Chairman Cederburg opened a discussion regarding a bulk water filling station. Water Department Supervisor Craig Aragon reported that he had received another quote from MC Schaff and learned that the company originally designed the system.

Aragon emphasized the importance of protecting the City's drinking water supply, stating that this concern may not have been stressed enough during previous discussions. He explained that individuals from outside the community can currently connect to the system and fill water tanks without anyone's knowledge, creating a risk of contamination to the public water supply. He also recommended installing locks on hydrants to help prevent unauthorized water use and water theft. Aragon acknowledged that, due to the cost, implementing a bulk water filling station is not feasible within the current fiscal year.

Electric Department Foreman Taylor Brown added that unauthorized use of hydrants also has the potential to damage the City's infrastructure, noting that some hydrants operate at higher pressures than others.

Discussion only. No action was taken.

Austin Garner – Kimball Citizen – Council Board Member – Added a comment to this topic.

Chairman Cederburg opened a discussion to review the preliminary draft of the FY 2026–2027 budget. The Board conducted an overview of the draft and discussed its contents.

City Administrator Annette Brower emphasized that the document is a very early draft and encouraged Board members to review it thoroughly before future budget workshops. She asked everyone to work collaboratively over the coming weeks to refine the budget and ensure its accuracy before it is finalized.

Discussion only. No action was taken.

Board members agreed on a special budget workshop on Tuesday, July 28th at 5:00pm.

Reports –

Craig Aragon, Water Department Supervisor, reported that he recently met with representatives from Core & Main regarding the city's water meter project. The representatives are available to come to Kimball soon to begin work. He also reported that the Water Department will be replacing a fire hydrant on Monday and noted that a public news release was posted last week to notify residents. Other than those items, Mr. Aragon stated that it has been business as usual for the department.

Taylor Brown – Electric Department Foreman – Brown reported that the department experienced several electrical issues during the past week. He believes the fence contractor may have damaged the electrical line serving the Electric Department shop during the fence installation. In addition, he suspects the shop generator may be malfunctioning. When staff attempted to open the garage doors, the garage door opener motors burned out. Fortunately, the openers were older units and can be replaced without significant difficulty.

Brown also reported that staff discovered, repaired a small electrical fire, and identified additional electrical equipment that had been damaged. As a result of the electrical issues, the shop is currently without internet service and power. He stated that it was a hectic week for the department, and staff will focus on diagnosing and repairing the electrical problems during the coming week.

Brown also noted that he is awaiting a response from Clean Harbors regarding the next steps so the department can prepare accordingly. Additional updates given.

James Schulte – Landfill Supervisor – The 2013 truck was taken in for rear brake and tire repairs. Staff also replaced the radiator and clutch pin on one of the smaller dump trucks. The Annual Storm Water Pollution Prevention Plan (SWPPP) was completed last week, and the fuel tanks at the landfill have been replaced.

Landfill staff have been spraying weeds throughout the facility and performing maintenance on dumpsters. Additionally, Shauntae Daily recently completed the Landfill Operator training course and was scheduled to complete the MOLA assessments later that day.

Annette Brower – City Administrator – The Wastewater Treatment Plant (WWTP) project continues to make steady progress, currently working on electrical wiring. Bar screens are being installed, and all previously missing parts and components have now arrived on site.

Testing of the blowers and diffusers is scheduled to begin on August 11. Once testing is complete, training will be provided for the operators on the new system.

The City is still awaiting the results from the State Fire Marshal regarding the testing of the underground fuel tanks. Staff have been advised that it could be several months before those results are available.

The City's old generator has been listed for sale on Purple Wave, and bidding is currently underway.

Brower reported that the State of Nebraska's Safety Grant program for FY 2026-2027 has been discontinued, and no funding will be available through that program. The City is pursuing other grant opportunities to fund cameras for the municipal wells and remains hopeful that funding may become available again.

The City will also be replacing several streetlights. Brower reminded the public that staff cannot repair streetlights unless they are aware of the outage and encouraged residents to report any non-functioning ones.

Brower concluded by noting that it is budget season and encouraged board members to review the proposed budget and contact her with any questions. Otherwise, operations throughout the City continue as usual.

Public Comment – No public comment.

Next regular meeting will be August 11, 2026, at 5:00 pm. There being no further business, motion by Carlson, and seconded by Evertson to adjourn the meeting at 6:47 pm. The following votes were recorded: Aye: Carlson, Evertson, Cederburg, Shaw, and Barp. Nay: None. Absent: None. Motion carried.

Jim Cederburg, Chairperson City Clerk

ll County Clerk-Interlocal Dispatchers-35,813.00; Payroll Fund-Payroll Transfer-75,449.05; USA Blue Book-Supplies-27.15; Quadient Leasing USA, Incorporation-Lease-615.00; High West Energy-Utilities-8,775.00; Visa-Firstier Bank-Charges-2,253.38; Black Hills Energy, LLC-Gas Service-328.18; CenturyLink-Telephone-108.71; Charter Communications-Internet-220.01; Ellison, Kovarik & Turman Law Firm-Professional Services-2,223.45; Ellison, Kovarik & Turman Law Firm-Professional Services-2,714.85; Enterprise Rac of Mt/Wy-Rental-523.58; MASA-Services-222.67; LARM-Services-7,643.38; Hackel Construction, Incorporation-Services-84,551.03; Williamjit Ahluwalia-Refund-74.01; Alarm Security Technicians-Services-405.16; American Legal Publishing Corporation-Services-1,093.28; BARR Engineering Company-Services-751.50; Michael Bemis-Refund-250.00; CenturyLink-Telephone-110.18; Centurylink Communications, Incorporation-Long Distance-86.42; Chevrolet of Kimball LLC-Services-686.24; City of Kimball-Occupation Tax-14,527.69; Combined Utilities-Utilities-202.06; Connecting Point-Copy Usage-330.93; Crescent Electric Supply Company-Supplies-523.90; DWEE-Services-1,943.99; Enviro Service Incorporated-Water Samples-314.00; Andrea Fowler-Refund-36.79; Tehya From-Refund-118.56; Grainger-Supplies-8.64; GreatAmerica Financial Services Corporation-Lease-473.13; High West Energy-Utilities-8,924.00; Ideal Linen Supply, Incorporated-Services-103.77;Intralinks, Incorporated-Services-704.00; Intralinks, Incorporated-Services-780.90; Intralinks, Incorporated-Services-350.70; Kimball Ace Hardware LLC-Supplies-238.63; Kimball Ace Hardware LLC-Supplies-20.27; Kimball Auto Parts-Supplies-1,745.96; Kimball Recycling-Monthly Support-5,596.50; LARM-Services-185.29; Legacy Cooperative-Supplies-149.22; MASA-Services-160.00; MEAN-Mean Billing-133,006.87; MEAN-Services-6,707.50; Napa Auto Parts-Supplies-182.40; Nebraska Power-Review Board-549.32; Norberg Auto & Diesel Incorporated-Repairs-5,705.84; Olsson, Incorporated-Services-50,250.10; One Call Concepts-Locates-39.08; Payroll Fund-Payroll Transfer-75,826.04; Payroll Fund-Payroll Transfer-76,045.28; Robinson Electric-Services-2,395.06; Super Bright LEDS, Incorporated-Supplies-1,724.95; The Country Printer-Services-578.00; Verizon-

Telephone-89.67; Viaero-Cell Phone-335.29; WPCI-Drug Screens-32.00; Visa-Firstier Bank-Charges-1,715.12.