Board of Public Works
Regular Meeting
November 11, 2025

A regular meeting of the Board of Public Works was convened in open and public session at 5:00 pm on November 11, 2025, at the City Council Chambers, 223 S Chestnut St. Board members Jim Cederburg, Deb Evertson, Nicholas Barp and Tim Carlson were in attendance. Also attending were WWTP Supervisor Blake Wagner, City Administrator Annette Brower, and City Treasurer Jean Klassen. The public was not represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Cederburg called the meeting to order at 5:00 p.m. On the roll call the following members were present: Carlson, Cederburg, and Evertson.

Cederburg acknowledged the posted Open Meetings Act.

Cederburg introduced newly appointed board member Nicholas Barp was administered the Oath of Office by City Administrator Annette Brower. Board member Barp then took his seat on the Board of Public Works.

Motion by Evertson, seconded by Carlson, to excuse the absence of board member Jack Shaw. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Barp. Nay: None. Absent: Shaw. Motion carried. Shaw joined the meeting at 5:10 pm.

Motion by Evertson, seconded by Carlson to approve the consent agenda items as presented which include claims, financials, and minutes from the previous meeting. The following votes were recorded: Aye: Cederburg, Evertson, Carlson, and Barp. Nay: None. Absent: Shaw. Motion carried.

Jake Dugger with Maguire Water joined via Zoom to review the bid and available options for the water tank rehabilitation and repair project. The Board members asked questions and discussed the overall costs, including the maintenance plan and extended warranty. Additional discussion focused on what services were covered under the maintenance agreement and whether it would be more beneficial for the City to reserve funds for future maintenance rather than paying the annual maintenance cost. Motion by Carlson moved, seconded by Evertson, to remove from the table the discussion regarding the bids for the water tank rehabilitation and repair. The following votes were recorded: Aye: Cederburg, Evertson, Carlson, Barp, and Shaw. Nay: None. Absent: None. Motion carried.

Motion by Evertson, seconded by Carlson to approve and recommend to council the bid from Maguire Water for the water tank rehab & repair including the maintenance contract. The following

votes were recorded: Aye: Cederburg, Evertson, Carlson, Barp, and Shaw. Nay: None. Absent: None. Motion carried.

Doug Louden – Hackel has mobilized and left for the winter, leaving equipment onsite. Plant is back up and operational. Louden and staff took a more in-depth walk through and started a punch list on things that will need fixed when Hackel comes back in late February or early March. Blake found that a wire that had been hit and was working, is not now and will reach out to get it fixed.

Motion by Evertson, seconded by Shaw to approve and recommend to Council the approval on the Pay app #7 – Hackle Construction for the Kimball Wastewater Treatment plant in the amount of $171,430.30, pending review and approval from the USDA. The following votes were recorded: Aye: Cederburg, Evertson, Carlson, Barp, and Shaw. Nay: None. Absent: None. Motion carried.

Cederburg opened a continued discussion from last meeting on reviewing the suggested future wastewater rate increase required per USDA – Per board member Cederburg, they divided it into three different steps to gradually implement the increase and the sooner we can start this, the better we will be able to spread it out, the first step can be taken in January 2026, the 2nd step in October 2026, and the third step in August 2027. Moved by Evertson, seconded by Shaw to approve and adopt Resolution 2025-13 for Wastewater/Sewer rates for 2026-2027 per USDA Loan requirements as follows:

Effective January 1, 2026:

In City Limits:

Customer Charge $35.25 per month
Per 1,000 Gallons* $2.40
Minimum Charge $35.25 per month

Outside of City Limits:

Customer Charge $52.50 per month
Per 1,000 Gallons* $3.35
Minimum Charge $52.50 per month

Effective October 1, 2026:

In City Limits:

Customer Charge $37.75 per month
Per 1,000 Gallons* $2.60
Minimum Charge $37.75 per month

Outside of City Limits:

Customer Charge $56.00 per month
Per 1,000 Gallons* $3.55
Minimum Charge $56.00 per month

Effective August 1, 2027:

In City Limits:

Customer Charge $40.00 per month
Per 1,000 Gallons* $2.75
Minimum Charge $40.00 per month

Outside of City Limits:

Customer Charge $60.00 per month
Per 1,000 Gallons* $3.80
Minimum Charge $60.00 per month

Effective January 1, 2026:

Dumping Fees (Wastewater Treatment Plant) $0.11 Per Gallon*

*Amount charged to be equal to tank capacity

The following votes were recorded: Aye: Cederburg, Evertson, Carlson, Barp, and Shaw. Nay: None. Absent: None. Motion carried.

Reports –

Blake Wager – Wastewater Treatment Plant Supervisor – As was mentioned November 3rd, plant started up again. Currently we are monitoring levels closely, they are high and have been working on getting them down. Blower number five is having issues, getting it fixed.

As the meeting fell on a holiday, Superintendent attendance was not required; therefore, Brower provided the updates.

Electric: Work has started on the Light House Subdivision. All inventory and equipment have been received except for the switches, which are expected soon. Staff noted that switches are currently running about one year out for delivery, so it was beneficial that they were ordered in advance.

Water: No major updates or ongoing projects currently.

Landfill: Staff are securing a printer for the scale system. Shavings still need to be placed on both sides of the scale.

Power Plant: - Fuel line issues have been resolved. The city has received its first-generation payment. The crew has begun working on the punch list associated with the building construction.

City Administrator – Annette Brower: The Light House Subdivision is moving forward, with foundations now being poured. These structures will include crawl spaces like the apartments on 7th Street. Brower clarified that Light House has not violated any ordinances and that all work has been completed in accordance with the approved building plan. The Board requested that Brower prepare an informational release for the public. NDWEE has signed off on the sewer and water plans, and only the foundations have been permitted at this time. Trenching work along S. Chestnut Street continues for the Light House Subdivision; staff noted the need for caution due to the number of lines in that area.

City Treasurer – Jean Klassen: stated that she took a portion of the General and Utility Reserves banking accounts along with what is budgeted for the 2025-2026 Reserves and deposited the money in the Utility/General CD #1200003415 at FirsTier Bank.

Public Comment – No public comments.

Next regular meeting will be December 9, 2025, at 5:00 pm. There being no further business, Carlson motioned and seconded by Evertson to adjourn the meeting at 5:55 pm. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, Barp and Shaw. Nay: None. Absent: None. Motion carried.

Jim Cederburg, Chairperson

City Clerk