Board of Public Works
Regular Meeting
August 12, 2025

EDITED FOR PUBLICATION

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on August 12, 2025, at the City Council Chambers, 223 S Chestnut St. Board members Jack Shaw, Jim Cederburg, Deb Evertson, and Tim Carlson were in attendance. Also attending were Electric Supervisor Bill Hinton, WWTP Supervisor Blake Wagner, Landfill Supervisor Jim Schulte, City Administrator Annette Brower, and City Treasurer Jean Klassen. Members of the public were also present.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Cederburg called the meeting to order at 5:00 p.m. On the roll call the following members were present: Carlson, Cederburg, Evertson, and Shaw.

Cederburg acknowledged the posted Open Meetings Act.

Motion by Shaw, seconded by Carlson, to excuse the absence of board member Tammy Land, who notified Cederburg of the absence due to prior commitments. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Motion by Evertson and seconded by Carlson to approve the consent agenda items as one. The consent agenda included the minutes, bills, Treasurer's reports, and financial reports from the Board of Public Works meeting held on July 8, 2025, the Special Budget Workshop held on July 29, 2025, and the Joint Meeting with City Council held on August 5, 2025. On roll call vote, the following votes were recorded: Aye – Carlson, Cederburg, Evertson, and Shaw. Nay – None. Absent – Land. Motion carried.

Doug Louden with Olsson Engineering gave an update on the wastewater treatment plant. Floor and structural walls are done, and they have poured the cement for the roof. Will start adding brick to outside. Project is moving along and mostly on schedule.

Cederburg opened a discussion on the Kimball WWTP Improvements Pay app #4 – Hackle Construction. Per Doug Louden with Olsson Engineering, this payment is for the motor control for the building.

Motion by Carlson, seconded by Evertson to recommend to the City Council approval on the Kimball WWTP Improvements Pay app #4 in the amount of $207,461.28 from Hackle Construction. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Louden continued with the sewer interceptor project. Johnson Services came out and looked at our sewer lines in the 500 block Alley, between Adams St and Jefferson St, the 500-600 block of Adams St. and the alleyway between Oak and Elm St from 5th St to 8th St. The maps indicated that we had 6" and 8" pipe in that needed updated to 10". Once they got the cameras in and checked, they looked, and it is all 10" pipe. They spot checked at each manhole and found the same. At this point, the project can be stopped and just need to update the maps.

Brower discussed the NMC Power Generation Project and the next payment to NMC. Brower stated that we are at the end of the project and so it is a larger amount. There should be one more payment. Once issues with the gas supplier are resolved we will begin testing. Motion by Evertson seconded by Carlson to recommend to the City Council approval of the payment to NMC in the amount of $447,195.33. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Brower opened the discussion on the Kimball SPP Transmission Facilities Assignment & Credit Agreement with MEAN. Brower stated that she and Hinto had been working on this. Motion by Evertson and seconded by Shaw to recommend approval to City Council for the Mayor's signature. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Cederburg opened the discussion on the purchase of a new trash truck. There is a 6–8-month lead time with delivery expected June 2026. Floyds does not require a down payment, but once we commit to it, we will have to pay for it. A year ago, the cost of the truck was $241,000, a $34,500.00 increase. Total cost is $275,500.00 and Board needs to decide how much of the reserve to use with remaining coming in the form of a loan. Presently there is a toral of $235,000.00 in the reserves that includes the CD. Discussion was held on whether the new truck would be able to manage individual carts in the event the new Light House Subdivision does not include allies, Schulte stated it would. Board asked the cost of various major repairs would be in the event they would be needed. Board & Schulte discussed the possibility of turning the oldest trash truck into a dump truck to use at the landfill. Motion by Carlson, seconded by Shaw, to approve and recommend to City Council the purchase of a Freightliner M2 106 Plus trash truck from Floyd's Truck Center Inc., in the amount of $275,000.00. The purchase will be made via a cash payment from the reserve fund, while retaining $25,000.00 in reserve; the remaining balance will be financed. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Brower opened the discussion and led the Board through the draft of the 2025–2026 fiscal year final budget, beginning with the Electric Department. She noted that electricity costs for the Light House Subdivision are estimated at $191,000. There may be additional expenses related to Safety Kleen on the east side of town; however, it is currently unclear what amount should be allocated for that. Evertson cautioned the Board about providing infrastructure beyond the property line for any project, stating that it could set a precedent going forward. She emphasized that the Board already has a solid framework to operate within and to rely on. The Board unanimously agreed not to fund or provide utilities at no cost. As precedent, when Iron Guard came into Stahla's Mobile Home Park, they were invoiced for the meters. The Board recommended including $200,000 on the revenue side of the budget and offsetting it with $200,000 on the expense side. It was noted that this amount could be impacted by fluctuations in steel prices and tariffs.

Brower continued with a review of the Water Department, stating that since the interceptor project no longer needs to be completed, the line item has been reduced to $0.00. This change places the Water Department in a positive position unless other projects arise. Under the Wastewater Treatment section, she explained that due to the current project, a significant amount is allocated for engineering fees. Klasen inquired whether the 4% rate increase that will need to be implemented will be set aside or saved in a specific account. This matter will be discussed further in March, when sewer rates will be adjusted. Brower also noted an increase in the utilities line item due to the screen now running 24/7 and the addition of a new fuel tank.

For Trash Collection, Brower stated that $207,000 will be transferred to cover the purchase of a new trash truck; however, funds will not be pulled from CDs or savings until the bill is received. This will leave approximately $25,000 in reserve, with the remaining $43,500 to be covered through financing.

Under the Landfill section, Brower reported that Keep Kimball Beautiful has requested an additional monthly allocation to help expand recycling efforts, particularly for more recycling bins in alleyways. Cederburg noted that the City has been attempting to renegotiate the contract for two years. He expressed concern that although the City has provided a building, made upgrades, and covered utilities, no formal acknowledgment or thanks has been received. He indicated a willingness to double the current contribution to $48,000. Brower mentioned that this expense has traditionally been absorbed by the landfill budget and questioned whether a portion of the cost could be passed on to residents by adding $1.00 to utility bills. Cederburg added that Keep Kimball Beautiful has not provided a cost breakdown, and that citizens may be reluctant to pay more when they are still required to transport recyclables themselves.

A motion was made by Carlson, seconded by Shaw, to approve and recommend to City Council the 2025–2026 Fiscal Year Budget for Utilities, pending the changes discussed. On roll call vote, the following members voted Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

Reports –

William Hinton – Electric Department Supervisor – Working on new plant. Will go through the old plant to prepare it for winter, no leaks etc. Hinton indicated there were two parties who had shown interest in the Coopers at the old plant, and he would reach out to them. The superiors are so old that they are not worth anything. If all of these were removed, we could take down the old yellow shed and put the brick back up on the building.

Jim Schulte - Landfill Supervisor – crew is mostly getting the C&D pit enlarged. Unfortunately, the loader went down today, and repair man will not get her until next week.

Blake Wagner - Wastewater Treatment Plant Supervisor – New truck is on trailer heading this way. Last fee update was in 2024 and currently it is at .017 and would like to raise it to .0175 to keep with inflation.

Craig Aragon – Water Supervisor - is absent so, Brower gave his update. Crew is installing a new water foundation at Gotte Park from Beautiful Spaces & the Kimball Foundation. The foundation has a bottle fill, adult, child, and dog spickets. Looking at getting one for City Park as well. New meter installed at Clean Harbors East for use in bulk water and help with backflow. Clean Harbors will be using this for the rail spur project.

Annette Brower – City Administrator – Johnson services put out flyers regarding the camera work in the Sunnyview area of town. Johnson will be back between 9/5/25 and 9/15/25 to flush out the sewers etc. Flyers will state that they may want to cover the toilet. As indicated earlier, fuel line issues at the new power plant have delayed the testing by about two weeks.

Public Comment – No public comments.

Next regular meeting will be September 9, 2025, at 5:00 pm. There being no further business, Evertson motioned and seconded by Carlson to adjourn the meeting at 6:04 pm. The following votes were recorded: Aye: Carlson, Cederburg, Evertson, and Shaw. Nay: None. Absent: Land. Motion carried.

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Jim Cederburg, Chairperson City Clerk

Utilities-Board of Public Works-Claims August 12, 2025-Roy's Landscaping and Sprinkler Systems-Services-8,952.11; City of Kimball-Occupation Tax-14,225.28; WPCI-Drug Screens-99.00; Black Hills Energy, LLC-Gas Service-162.80; Ellison, Kovarik & Turman Law Firm-Professional Services-3,336.42; High West Energy-Utilities-8,074.00; MEAN-Mean Billing-134,112.21; NDEE-Services-885.00; Verizon-

Telephone-89.40; Visa-Firstier Bank-Charges-339.84; Kimball County Hospital-Drug Screens-92.62; CenturyLink-Telephone-109.00; JRC Construction, LLC-Services-3,044.50; Charter Communications-Internet-220.01; NMC, Incorporated-Services-894,390.66; Payroll Fund-Payroll Transfer-61,262.57; Southwest Environmental Engineering LLC-Services-8,040.49; Nebraska Power Review Board-Services-441.69; Brown Pump & Septic-Services-560.00; Centurylink Communications, Incorporated-Long Distance-85.99; City of Kimball-Occupation Tax-17,329.73; Combined Utilities-Utilities-207.75; Connecting Point-Copy Usage-388.75; Contractors Materials, Incorporated-Supplies-150.00; Crescent Electric Supply Company-Supplies-161.85; Croell Redi-Mix, Incorporated-Supplies-2,622.45; Dollar General Corporation-Supplies-98.30; Ellison, Kovarik & Turman Law Firm-Professional Services-2,909.25; Enviro Service Incorporated-Supplies-314.00; Teresa & Wills Fischer-Refund-71.49; Gilmore & Bell PC-Services-18,200.00; GreatAmerica Financial Services Corporation-Lease-473.13; Group Health Utility Contribution-Transfer-27,307.71; Hackel Construction, Incorporated-Services-8,429.00; High West Energy-Utilities-9,248.00; Holiday Inn-Lodging-134.95; Ideal Linen Supply, Incorporated-Services-93.73; International Institute of Municipal Clerks-Membership-160.00; Intralinks, Incorporated-Services-608.24; Intralinks, Incorporated-Services-227.60; Intralinks, Incorporated-Services-539.00; JK Energy Consulting, LLC-Services-1,350.00; Johnson Service Company-Services-8,950.00; Kimball Ace Hardware LLC-Supplies-42.49; Kimball Ace Hardware LLC-Supplies-421.94; Kimball Auto Parts-Services-137.80; Kimball County Hospital-Services-229.89; Kimball Recycling-Monthly Support-5,596.50; Kimball Service Center-Services-930.00; Kois Brothers Equipment Company Incorporated-Supplies-1,419.08; LARM-Services-2,625.63; League of NE Municipalities-Services-270.00; League of NE Municipalities-Services-8,078.00; League of NE Municipalities-Services-1,602.00; Legacy Cooperative-Fuel-4,482.87; Legacy Cooperative-Supplies-99.56; LifeGuard MD, Incorporated-Supplies-301.11; MEAN-Services-2,250.00; Napa Auto Parts-Supplies-583.70; Nebraska Public Health Enviro Lab-Water Samples-32.00; Northwest Pipe Fitting, Incorporated of Scottsbluff-Supplies-276.70; Olsson, Incorporated-Services-35,073.51; Olsson, Incorporated-Services-382.00; Olsson, Incorporated-Services-38,604.95; Olsson, Incorporated-Services-3,272.00; Olsson, Incorporated-Services-16,157.93; Olsson, Incorporated-Services-43,644.27; One Call Concepts-Locates-123.58; Payroll Fund-Payroll Transfer-59,581.98; Southwestern Equipment Company-Repairs-4,737.33; Sunshine Filters of Pinellas, Incorporated-Supplies-186.69; The Country Printer-Supplies-325.00; Union Bank & Trust Company-Curb Series-1,374.00; Van Pelt Fencing Company, Incorporated-Repairs-1,576.22; Verizon-Telephone-89.40; WPCI-Drug Screens-67.00; Wesco Distribution Receivables Corporation-Supplies-6,747.42; Viaero-Cell Phone-356.38.