Board of Public Works
Regular Meeting
January 14, 2025

EDITED FOR PUBLICATION

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on January 14, 2025, at the City Council Chambers, 223 S Chestnut St. Board members, Carlson, Land, Cederburg, and Evertson, were in attendance. Also attending were Water Superintendent Craig Aragon, City Administrator Annette Brower, Electric Supervisor Bill Hinton, City Clerk Paula Tarango, WWTP Supervisor Blake Wagner, and City Treasurer Jean Klassen. Members of the public were also present.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Motion by Everston, seconded by Carlson to approve the consent agenda items as one which include the minutes, bills, Treasurer's report, and financial reports. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

Cederburg opened the floor for Kimball Citizen Gerald Brown to discuss WWTP costs, fees, and dumping procedures. Per Brown, he is requesting the current administration to revisit/review the change of policy and procedures for dumping at the WWTP to make dumping more feasible for him. Brown decided to take all his business to neighboring towns due to prices and the inconvenience from his personal key to the facility being taken away. Brown is requesting to bring back the same rules as the previous administration had in place for himself specifically. He is currently dumping roughly 5 truckloads for Clean Harbors and claims that Bushnell is much cheaper, Clean Harbors would rather dump in Kimball, but they

don't want to pay more than they must. Mr. Brown also requested a key to the WWTP with 24/7 free access to him, Brown explained that he has had a business in Kimball for over 40 years and does not feel that he has to "prove" himself compared to newcomers and/or businesses that have moved to Kimball recently, per Brown, with all of the requirements that have been put in place he can't dump in Kimball and make it economically feasible. Brown stated that he is a local that supports all the businesses and activities. Per Cederburg, this will be given some consideration.

City Administrator Brower- Mr. Brown is correct, 4 years ago we went from .05 to .06 to .071 based on our rate study. The rate remained at 5 cents for quite a few years before that decision was made. Regarding the key, we are unable to do so because it is a liability issue as a municipality, the same applies to any of our city property, shops, offices, etc. Per legal counsel we cannot allow that, so the locks were changed, and Mr. Brown is no longer allowed free 24/7 access. The liability falls on us (The City) it is very important that our staff are on hand to inspect all products being dumped. We don't ask for an appointment to be made but a simple phone call during business hours to ensure that the correct protocol is followed. Appointments are available after-hours but not required during business hours. If we allow anyone to have a key, how do we determine who gets the key, and who does not. Should the board decide to overrule the city and legal counsel, the responsibility now falls on the board members directly. We are also going to have construction happening at the WWTP, as the city administrator those are some of my concerns. Board member Evertson, we must keep up with the rates. Board member Cederburg, we must treat everyone the same and be consistent. Making an exception for one individual is breaking policy. A few places are up to .13cents and other places charge flat yearly fees. We are low compared to other communities per WWTP Supervisor Blake Wagner.

Board member Cederburg opened the floor to Jacob Bradley with Olsson Engineering to Review of the 10-year Master Plan for Electric Infrastructure. Bradley covered a few of the main points on the plan and provided board members and the public with a copy of such. A copy is available in the clerk's office for additional information.

Austin Garner – Added a comment to this topic.

The city administrator opened a discussion on the updated estimated WWTP project cost per USDA as well as the Central Beltway Interceptor Replacement cost. Per Brower, this is informational only, board members were provided with a breakdown of the cost report that was sent to us directly from USDA. Copies of these reports can be found in the Clerks office. Discussion only, no action taken.

Reports –

City Administrators report – We had further discussion with legal counsel and engineers to ensure the timing is correct for this project and the bidding process, and we are going to push the bid opening date to the 29th of January, that will also give it more time for additional bids to come in. Once we do the bid opening Statute requires a minimum of 30 days to accept or deny bids. The January 20 BPW meeting will now be cancelled, and we would like to reschedule another special meeting for February 4th at 4:00pm. That will allow the council to also look at those bids. Should council not decide, we can move the agenda item to the next meeting, and we will still meet Statutory requirements. Regarding the WWTP, there have been a few phone calls with questions, comments, and concerns. The WWTP Engineering Plan has been posted on the City of Kimball website, and we are always glad and happy to answer all questions from the public. The utility staff is working with our software engineers to ensure that we break down the current utility bill so it explains each charge in detail, it will be front and back. Graphs will be added explaining daily usage explanation. The City Council will be looking at a Resolution of Necessity at the January 21st meeting for the WWTP update project. The sentinel project is moving forward, there will be a town meeting at the end of March with more information. Additional updates given.

Water Department Supervisor Craig Aragon – We have been working with Zenner, and we are learning a lot about the entire process that we should be going through with water meters, troubleshooting them, reading them, and replacing them. Our guys have been helping at the Cemetery, the landfill, and assisted with snow removal after the storm. Additional updates given.

Electric Supervisor Bill Hinton – We are still working the Stahla mobile home park, we have a few more poles to install, waiting on a couple cross arms that we ordered and hoping we get those this week. We have also been working at the Lighthouse Subdivision getting everything ready for the temporary power for the model homes. The generation project is moving very quickly, and everything is going good with that, it looks like we will be able to meet our deadline for completion.

Wastewater Treatment Plant Supervisor Blake Wagner – Welcome aboard Zeb brown. We received the permit re-application letter and along with that we submitted testing results to Olsson. We had a pre-bid meeting and plant tour with a few contractors late last week and are expecting a couple more. Prestige Manufacturing is ordering some parts for the leak on the clarifier on the North side. Additional updates given.

Public Comment –

Austin Garner – Thank you to BPW for all the hard work that you do.

Next regular meeting will be February 11, 2025, at 5:00 pm. There being no further business, Evertson motioned and seconded by Carlson to adjourn the meeting at 6:12pm. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

_____ _____

Jim Cederburg, Chairperson City Clerk

Utilities-Board of Public Works-Claims January 14, 2025-Quadient Leasing USA, Incorporated-Lease-615.00; WPCI-Drug
Screen-35.00; Black Hills Energy, LLC-Gas Service-1,095.36; CenturyLink-Telephone-106.72; Charter Communications-Internet-299.97; GreatAmerica Financial Services Corporation-Lease-299.00; Kimball County Hospital-Drug Screens-137.27; Nebraska Safety & Fire Equipment Incorporated-Inspection-371.00; Nebraska State Fire Marshal-Fee-240.00; Staples-Supplies-225.49; Visa-Firstier Bank-Charges-3,921.63;Western Nebraska Observer-Meeting Notices-101.95; High West Energy-Utilities-8,721.00; Payroll Fund-Payroll Transfer-54,153.22; Payroll Fund-Payroll Transfer-56,924.94; Accent Wire-Tie-Supplies-4,189.51; CenturyLink-Telephone-107.11; CenturyLink-Telephone-85.91; City of Kimball-Occupation Tax-13,731.27; Combined Utilities-Utilities-332.38; Connecting Point-Copy Usage-412.94; Corrpro An Aegion Company-Inspection-1,325.00; Crescent Electric Supply Company-Supplies-1,686.69;

Croell Redi-Mix, Incorporated-Supplies-2,216.28; Dollar General Corporation-Supplies-136.00; Dooley Oil Incorporated-Supplies-82.40; Ellison, Kovarik & Turman Law Firm-Professional Services-3,041.55; Enviro Service Incorporated-Services-75.00; GreatAmerica Financial Services Corporation-Lease-299.00; Group Health Utility Contribution-Group Insurance-20,490.80; Intralinks, Incorporated-Services-1,063.60; Intralinks, Incorporated-Services-258.50; JRC Construction, LLC-Repairs-100.00; Kimball Ace Hardware LLC-Supplies-31.13; Kimball Ace Hardware LLC-Supplies-695.33; Kimball Auto Parts-Supplies-324.47; Kimball Service Center-Repairs-25.00; Legacy Cooperative-Fuel-3,405.37; Legacy Cooperative-Supplies-97.82; Linda's Monograms & Beyond-Services-266.57; MEAN-Mean Billing-141,772.87; NMC, Incorporated-Services-1,788,781.32; Napa Auto Parts-Supplies-787.61; Norberg Auto & Diesel Incorporated-Repairs-3,774.35; Northwest Pipe Fitting, Incorporated of Scottsbluff-Supplies-1,727.19; Olsson, Incorporated-Services-2,317.07; Olsson, Incorporated-Services-10,962.50; One Call Concepts-Locates-17.06; One Source The Background Check Company-Background Check-72.95; Panhandle Concrete Products, Incorporated-Services-1,566.40; Prestige Welding & Repair-Services-350.00; Southwestern Equipment Company-Supplies-858.00; Staples-Supplies-163.78; USA Blue Book-Supplies-389.65; Verizon-Telephone-89.55; Viaero-Cell Phone-326.85; Visa-Firstier Bank-Supplies-3,985.98; Vision Metering, LLC-Equipment-3,502.48; WPCI-Drug Screen-102.00; Wesco Distribution Receivables Corporation-Supplies-28,459.20; Western United Electric Supply Corporation-Supplies-1,080.15.