Board of Public Works
Regular Meeting
December 10, 2024

EDITED FOR PUBLISHING

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on December 10, 2024, at the City Council Chambers, 223 S Chestnut St. Board members, Carlson, Land, Cederburg, and Evertson, were in attendance. Also attending were Water Superintendent Craig Aragon, City Administrator Annette Brower, Electric Supervisor Bill Hinton, City Clerk Paula Tarango, WWTP Supervisor Blake Wagner, and City Treasurer Jean Klassen. Members of the public were also present.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Motion by Evertson, seconded by Carlson to approve the consent agenda items as one which include Minutes, Bills, Treasurer's Report, and Financial Reports. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

Gerald L. Brown was scheduled to attend the meeting per the first agenda item. Cederburg explained that Mr. Brown could not be there due to prior commitments and this agenda item will be moved to the next upcoming meeting. Discussion only, no action taken.

Motion by Evertson, seconded by Carlson to approve Tammy Land on the Signature Card – First Tier Bank. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

Doug Louden with Olsson Engineering attended the meeting via ZOOM to answer further questions regarding the amendment to the owner-engineer agreement between the City of Kimball and Olsson Engineering for the Wastewater Treatment Plant upgrades project. Per Doug, the wording must be updated to be able to obtain a USDA loan for engineer cost coverage.

Motion by Carlson, seconded by Evertson to approve the amendment to the owner-engineer agreement between the City of Kimball and Olsson Engineering for the Wastewater Treatment Plant upgrades project. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

Nicole Kubik attended the meeting via ZOOM to answer questions on the Modern SSM Agreement and Services. Kubik explained old contract versus new contract, termination dates, costs, obligations, federal and regional rules, wording update, deadlines, etc. Additional details given. Discussion only, no action taken.

Cederburg opened a discussion on considering moving the bid opening date to accommodate contractor requests due to holiday schedules. Per Doug Louden with Olsson Engineering, the bidding date was originally planned for the 9th of January, a few of the contractors are requesting to push the date out to the 15th of January due to the holidays and conflict schedules. We might need to schedule a special meeting to meet timelines requirements. Amendments will be sent directly to contractors.

Motion by Carlson, seconded by Land to schedule a BPW special meeting on 1/20/2025 to review bids with change of opening date. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

Spud Rowley – Update on Keep Kimball Beautiful/Recycling Center. Rowley went into detail on the operation of such, total materials recycled, grants received, volunteer hours, projects, and other. Full report available at the Clerks office. Discussion only, no action taken.

Austin Garner added a comment to this topic.

Reports –

Annette – The biggest thing is the Wastewater Treatment Plant upgrades, currently working with USDA and Nebraska Rural water association, will start the loan application process as soon as possible, the mayor will need to sign it. Will be setting all of that up next week. The publishing has been done. The engineering fees and sewer interceptor upgrades are included in the loan. The total discussed is approximately 5.736 million with an interest rate of 3.125 for 40 years. We will start that conversation on Tuesday with Council. Randy with Rural Water finalized his study, we will have to make sure that our rates are increased accordingly to absorb the debt ratio (further conversations to be had at the January meeting) Business is going as usual. Our Landfill superintendent is out possibly until February due to a personal matter, we are a little short staffed at the Landfill, but we are getting through with everyone's help. Everything else is moving ahead as planned.

Bill Hinton – Electric Supervisor - Our crew has been working on Stahla's project, they are doing a lot more right now and we will be busy the rest of this week getting power to the new houses/mobile homes. We got innerduct pulled at the Mietus Duplex last week as well as additional miscellaneous work. The Lighthouse subdivision recently added a couple homes, we will contact them to arrange a time to install power to such. Power generation project moving quickly and on time, the projected completion date is June 2025.

Austin Garner – Added a comment to this topic.

Craig Aragon – Water Superintendent - We finished at the Mietus Duplex, there is still some backfill that needs done. The 2nd street concrete is all done, will re-open again soon. We are working with Monte from Johnson services on finding waterlines that are in bad condition to line/fix those by/before the summer/fall of 2025. Also working with Paul Ramirez from the State of Nebraska, he asked to see the condition of our manholes for refurbishing purposes within the next year or so. Will be starting meter reading tomorrow. Additional updates given.

Austin Garner – Added a comment to this topic.

Blake – November effluent report looked good. We completed the 3rd year permit re-application as it is due March 31st. I forwarded those results to Doug Louden at Olsson Engineering a couple of weeks ago. Olsson is going to do the permit resubmittal. I contacted Danielle Reader at the school a few weeks back regarding our openings and a potential internship. Atlas automation might be out within the next month or so to replace various parts at the Wastewater Treatment Plant. Additional updates given.

Public comment – No public comment.

Next regular meeting will be January 14, 2025, at 5:00 pm. There being no further business, Evertson motioned and seconded by Carlson to adjourn the meeting at 6:05pm. The following votes were recorded: Aye: Carlson, Cederburg, Land, and Evertson. Nay: None. Absent: None. Motion carried.

_____ _____

Jim Cederburg, Chairperson City Clerk

Utilities-Board of Public Works-Claims December 12, 2024-Payroll Fund-Payroll Transfer-54,880.76; High West Energy-Utilities-9,828.00; Wyoming First Aid & Safety Supply, LLC-Supplies-177.91; Union Bank & Trust Company-Transfer-612.00; Ellison, Kovarik & Turman Law Firm-Professional Services-2,762.85; Viaero-Cell Phone-333.09; Visa-Firstier Bank-Charges-821.45; Black Hills Energy, LLC-Gas Service-626.32; CenturyLink-Telephone-106.72; Charter Communications-Internet-199.98; William Hinton-Expense Report-514.75; MEAN-Mean Billing-116,880.96; Triple C Cleaning-Services-300.13; Cornerstone Bank Trust Department-Series-46,420.00; Cornerstone Bank Trust Department-Series-59,383.75; Payroll Fund-Payroll Transfer-54,695.79; AMGL-Services-3,352.73; Altec Industries, Incorporated-Services-766.29; Lainee Barbero-Refund-122.70; Centurylink Communications, Incorporated-Long Distance-66.01; City of Kimball-Utility Group Health Allocations-23,241.58; City of Kimball-Occupation Tax-13,649.36; City of Kimball-Humana Group Dental Insurance-1,107.55; City of Kimball-Mutual of Omaha-137.82; Combined Utilities-Utilities-278.29; Combined Utilities-Transfer-7,385.67; Combined Utilities-Transfer-50,484.29; Connecting Point-Copy Usage-319.26; Core & Main LP-Services-1,132.29; Croell Redi-Mix, Incorporated-Services-3,937.34; ESRI-Services-1,890.00; Ellison, Kovarik & Turman Law Firm-Professional Services-1,700.95; Enviro Service Incorporated-Services-508.00; Fairfield Inn & Suites-Lodging-129.95; Jeremy Ford-Refund-31.34; Hydra-Stop LLC-Services-14,830.20; Ideal Linen Supply, Incorporated-Services-187.46; Intralinks, Incorporated-Services-188.00; Intralinks, IncorporatedServices-59.50; Intralinks, Incorporated-Services-176.00; Intralinks, Incorporated-Services-860.54; Kimball Ace Hardware LLC-Supplies-808.28; Kimball Ace Hardware LLC-Supplies-614.47; Kimball Auto Parts-Supplies-72.06; Kimball County Hospital-Drug Screens-500.35; Kimball Recycling-Monthly Support-5,596.50; Kimball Service

Center-Repairs-2,059.59; Legacy Cooperative-Fuel-5,538.39; Legacy Cooperative-Supplies-29.80; MEAN-Services-348.00; Mid-American Research Chemical-Supplies-199.82; Municipal Supply, Incorporated of Nebraska-Supplies-685.01; NMC, Incorporated-Services-303,560.66; Napa Auto Parts-Supplies-512.72; Nebraska Generator Service LLC-Repairs-5,275.41; Nebraska Public Health Enviro Lab-Water Samples-157.00; Norberg Auto & Diesel Incorporated-Supplies-548.18; Northwest Pipe Fitting, Incorporated of Scottsbluff-Supplies-289.35; Olsson, Incorporated-Services-7,691.18; One Call Concepts-Locates-16.38; Panhandle Automotive Group Kimball-Repairs-122.14; Panhandle Concrete Products, Incorporated-3,250.40; Payroll Fund-Payroll Transfer-55,022.63;
Powerplan-Supplies-198.55; Reliance Standard Life Insurance Company-Premium-265.11; USA Blue Book-Supplies-1,471.60; Verizon-Telephone-89.46; Viaero-Cell Phone-336.25; Vision Metering, LLC-Services-8,684.00; Wesco Distribution Receivables Corporation-Supplies-65,996.49; Western Nebraska Observer-Meeting Notices-185.15; Z & S Construction Company Incorporated-Services-639.00; MEAN-MEAN Billing-134,750.21; Olsson, Incorporated-Services-13,245.00.