Board of Public Works
Regular Meeting
November 12, 2024

EDITED FOR PUBLISHING

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on November 12, 2024, at the City Council Chambers, 223 S Chestnut St. Board members, Carlson, Cederburg, and Evertson, were in attendance. Also attending were Water Superintendent Craig Aragon, City Administrator Annette Brower, Electric Supervisor Bill Hinton, Landfill Supervisor, Jim Schulte City Clerk Paula Tarango, WWTP Supervisor Blake Wagner, and City Treasurer Jean Klassen. Members of the public were also present.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Motion by Carlson, seconded by Evertson to excuse the absence of board member Tammy Land, she sent an email notifying the board that she would not be able to attend today's meeting. The following votes were recorded: Aye: Carlson, Evertson, and Cederburg. Nay: None. Absent: Land. Motion carried.

Motion by Carlson, seconded by Evertson to approve the consent agenda items upon corrections, which include minutes, bills, Treasurer's reports, and financial reports. The following votes were recorded: Aye: Carlson, Cederburg and, Evertson. Nay: None. Absent: Land. Motion carried.

Cederburg opened a discussion on the WSP Global Engineering proposal for permit renewal for the Landfill Transfer Permit and the Landfill Municipal Solid Waste Permit. Per City Administrator Brower, these are two separate permits, the transfer

station permits which is due in December, and the municipal solid waste which is due in January. State Representatives were here for 8-hour long meetings. State Compliance officers walked us through several Landfill processes, reviewed old permits and shared what they would like to be included in the new permits.

Motion by Carlson, seconded by Evertson to approve the WSP Global Engineering proposal for permit renewal for the Landfill Transfer Permit and the Landfill Municipal Solid Waste Permit. The following votes were recorded: Aye: Carlson, Cederburg, and Evertson. Nay: None. Absent: Land. Motion carried.

Doug Louden with Olsson Engineering discussed the bidding process and timeline for the WWTF upgrades. Per Louden, the bids should be ready by the BPW January meeting. Currently they are unable to predict an exact start date but are confident that the completion date should be July of 2026. The first thing they will do is get equipment on site, that will take some time, the prediction is that the onsite work will start approximately mid to late summer of 2025. Generators are usually the equipment that takes the longest to arrive. At the very least it will still take several months. The contractors are responsible for the entirety of the project schedule. Additional details were discussed. Discussion only, no action taken.

Cederburg opened a discussion on approving the Hydra-Stop bid for hot tapping equipment for water department. Per Brower, we did budget this in, this was in consideration of the work that we've been doing for some of the water and sewer upgrades. Thankyou Scottsbluff for helping with our last project. We are doing it in-house to save money. Per Casey Hottell, the water department has a Hydra-stop set up already, but this purchase would upgrade the current equipment to be more efficient and be able to make a 6-inch tap into our current mains. This will be noise-controlled equipment, we are looking forward to it due to being a safety concern in the past. Casey Hottell went into further detail on the list of the presented proposal.

Motion Evertson seconded by Carlson to approve the Hydra-Stop bid for hot tapping equipment for water department. The following votes were recorded, Aye: Carlson, Cederburg, and Evertson. Nay: None. Absent: Land. Motion carried.

Cederburg opened a discussion on WAPA increase to the City of 8.8% effective January 1 of 2025, and electric rate increases. Cederburg, for clarification these are the WAPA rates (Our supplier's rate, not the City of Kimball rates) The Resolution proposes a raise of 2.1%. .46 cents per household.

Motion by Evertson, seconded by Carlson to approve **Resolution #2024-06** approving electric rates. The following votes were recorded: Aye: Carlson, Cederburg, and Evertson. Nay: None. Absent: Land. Motion carried.

Cederburg opened a discussion on county resident landfill billing, late fees and collections process. Per City Administrator Annette Brower, this is more informational for the board, and we are also requesting some guidance. Brower met with County Clerk Cathy Sibal to ensure that the county is aware of this situation as well. The city took over the County's landfill billing in December of 2023 with billing beginning in January. Since December of last year, a lot of county residents are very unhappy about it, they simply do not want to have anything to do with the city. Prior to the city taking this over, the county billed the customer directly then sent those funds to us. Many county customers absolutely refused to pay because the bills came from the city. We have lost thousands of dollars in revenue. The county residents will be sent to collections if they do not pay but we decided to postpone this in an attempt that we can find a solution to the matter. We need the board to be aware. Our staff does not deserve the rude comments, we are here to do a job, we are all human beings trying to do the best we can. My request is to have some guidance from the board. If possible, the goal is to hand this back to the county if it means that customers will be satisfied and happy. Per Carlson, we should holdoff on collections as a last resort, this is something we need to resolve. Per board member Evertson, the city could send the county a bill quarterly, yearly or monthly for all the county landfills fees, let the county collect those to avoid any direct billing with the city (just a suggestion). Per Cederburg we need to get together with the County and find a resolution. Discussion only, no action taken.

Austin Garner – Added a comment to this topic.

Wendy Baker – added a comment to this topic.

Reports –

Bill – We are working on the collector pole; it is quite tall and will be done tomorrow or the next day. Ed is currently working on the powerplant project, putting in electrical boxes. We are moving forward faster than expected, Burg Street will be shut down from our alley to the end of 1st street due to the power plant project. A news release will be sent out. We are adding/putting additional electric poles at the Stahla mobile home park due to them bringing more homes. We have plans for the Mietus project and will get started soon. I will be attending conferences and meetings in Kearney, Nebraska tomorrow.

Blake Wagner- Wastewater Treatment Plant Supervisor – October testing was all within limits, everything looked good. Blower maintenance was conducted. Mark Nelson assisted in the East mixer maintenance; it was very clean and looked nice, no problems with water in the oils. The electric pump came out and was serviced, all the pumps are in great condition considering their age. Very minimal variation on that, very pleased to see that. The tractor is back from the regular maintenance appointment, it is also in good condition. Currently doing regular testing and maintenance. Doing the 5th year permit renewal extra testing, should get results back this or early next week, we will give them out to Doug from Olsson, and we will put it all together for the permit. Additional updates given.

Casey Hottel – Water Operator – We have been working on Mietus project also, there was a bit of a delay due to the trash truck not being able to get into the property to empty the trash that supports 3 businesses. We are at a standstill until cement cures in roughly 7 days from today. We are catching up on other general to dos. Additional updates given.

Jim Schulte – Landfill Supervisor - The box in loader has been replaced, the dump truck was fixed. The team has been working on NDEE re-permitting. MC Shaft will be onsite on Thursday, November 14. Additional updates given.

Annette Brower – City Administrator – Thank you to Paula and her recruiting efforts, we now have a Building Inspector Rodney Sterkel, he started a couple weeks ago,

we are very excited to have him on board. The goal is to revamp and make the entire process better with his help. 7th street apartments across from The Manor are getting ready to open their doors. There is a waiting list from what I understand. The Stahla mobile home park requested to hook up water and sewer to the city. There is a signed agreement, this will be contingent upon engineering plans. We are just waiting for their engineers to finalize things on their end. 25 additional homes are coming in.

Austin Garner – Added a comment to this topic.

Public Comment – The public was represented.

Next regular meeting will be December 10, 2024, at 5:00 pm. There being no further business, Evertson motioned and seconded by Carlson to adjourn the meeting at 6:03pm. The following votes were recorded: Aye: Carlson, Cederburg, and Evertson. Nay: None. Absent: Land. Motion carried.

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Jim Cederburg, Chairperson City Clerk

Utilities-Board of Public Works-Claims November 12, 2024-MEAN-MEAN Billing-125,285.25; Shauntae Daily-Reimbursement-150.00; The Right Impression-Services-34.20; CenturyLink-Telephone-106.72; Charter Communications-Internet-59.99; GreatAmerica Financial Services Corporation-Copier-299.00; High West Energy-Utilities-10,147.00; NDEE-Services-1,031.14; Payroll Fund-Payroll Transfer-54,993.50; Verizon-Telephone-92.91; Visa-Firstier Bank-Charges-2,468.72; WPCI-Drug Screen-218.18; John Morrison-Expense Report-646.54; Black Hills Energy, LLC-Gas Service-232.89; Kimball County Treasurer-Services-14,512.50; Payroll Fund-Payroll Transfer-55,927.62; AMGL-Services-159.38; Accent Wire-Tie-Supplies-546.93; Altec Industries, Incorporated-Services-490.26; Aqua-Aerobic Systems, Incorporated-Supplies-1,263.49; Big Sky Energy Equipment, Incorporated-Supplies-625.46; Annette Brower-Expense Report-1,058.21; City of Kimball-Utility Group Health Allocations-19,733.68; City of Kimball-Occupation Tax-12,540.05; City of Kimball-Transfer-195.00; City of Kimball-Humana Group Dental Insurance-954.95; City of Kimball-Mutual of Omaha-105.42; Combined Utilities-Utilities-204.30; Connecting Point-Copy Usage-546.44; Croell Redi-Mix, Incorporated-Supplies-1,802.50; Dollar General Corporation-Supplies-134.57; EMC National Life Company-Life Insurance-99.01; ERA-Environmental Resource Associates-Services-234.38; Electric Pump-Services-3,850.00; Enviro Service Incorporated-Water Samples-75.00; Grainger-Supplies-57.72; GreatAmerica Financial Services Corporation-Copier-299.00; Huntington Inspections, LLC-Services-638.67; Hydro Optimization & Automation Solution-Services-635.00; Hydrovac Supply-Equipment-266.55; Ideal Linen Supply, Incorporated-Services-90.11; Intralinks, Incorporated-Services-59.50; Intralinks, Incorporated-Services-92.16; Intralinks, Incorporated-Services-188.00; Intralinks, Incorporated-Services-59.50; Intralinks, Incorporated-Services-190.50; Kimball Ace Hardware LLC-Supplies-382.97; Kimball Ace Hardware LLC-Supplies-1,210.63; Kimball Auto Parts-Supplies-768.97; Kimball County Hospital-Drug Screens-231.55; Kimball Recycling-Monthly Support-5,596.50; Kimball

Service Center-Repairs-598.72; League of NE Municipalities-Membership-5,529.16; Legacy Cooperative-Fuel-2,599.23; Legacy Cooperative-Supplies-78.35; Linda's Monograms & Beyond-Services-1,507.37; Municipal Supply, Incorporated of Nebraska-Supplies-566.31; Napa Auto Parts-Supplies-1,069.58; Nebraska Public Health Enviro Lab-Water Samples-933.00; Norberg Auto & Diesel Incorporated-Repairs-7,834.29; Northwest Pipe Fitting, Incorporated of Scottsbluff-Supplies-1,693.75; Olsson, Incorporated-Services-20,435.96; One Call Concepts-Locates-37.36; Perfection Door Company-Equipment-8,373.91; Juan Plascencia Jr-Refund-109.42; PowerManager-Software-10633.54; Prestige Welding & Repair-Repairs-420.00; Reliance Standard Life Insurance Company-Premium-235.78; Robinson Electric-Services-8,721.00; Sandberg Implement Incorporated-Supplies-1,032.61; Schadegg Oil Company & Motors Incorporated-Supplies-340.70; USA Blue Book-Supplies-1,251.45; Union Bank & Trust Company-Bond-62,606.38; Union Bank & Trust Company-Bond-33,400.00; WPCI-Drug Screen-105.00; Wesco Distribution Receivables Corporation-Supplies-4,599.09; Western Nebraska Observer-Meeting Notices-22.67; Western Nebraska Observer-Meeting Notices-455.06; Verizon-Telephone-89.46.