



# Demolition & Reclamation Program Checklist

**BUSINESS NAME:** \_\_\_\_\_

**PROJECT TYPE:** \_\_\_\_\_

**PROPOSED START & END DATES:** \_\_\_\_\_

The Applicant(s) have met the following criteria:

- A completed application
- Property/Business must be located within corporate limits of City of Kimball
- Applicant(s) owns the property or has included written permission from property owner
- All necessary required City permits filed and signed off by Building Official
- Lead based paint, asbestos material or hazardous material reports
- Real estate taxes on the property are current
- Lien holders and/or assessments held against the property have been notified and a written statement of approval has been received
- Detailed project description, cost estimates, including building materials, size, color, etc
- Written bids/quotes for all work to be completed
- Receipts associated with the cost of the project
- A sketched design of your proposed improvements (if applicable)
- Before and after pictures
- Contact information AND license of contractor/business who will be completing project
- Supplies were purchased locally, if practical
- Historical building(s) general maintenance guidelines have been properly honored
- Application was filed within 120 days of project completion
- Demolition Permit filed with the City, all permit fees paid for and permit approved by Building Official