Board of Public Works
Regular Meeting
December 12, 2023

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on December 12, 2023, at the City Council Chambers, 223 S Chestnut St. Board members, Cederburg, Robinson, Janicek and Evertson were in attendance. Absent: Carlson. Also attending were Lineman WWTP Supervisor Blake Wagner Landfill Supervisor Jim Schulte, Recycling Center Supervisor Spud Rowley, Water Superintendent Craig Aragon, City Treasurer Jean Klassen, City Clerk Paula Tarango and City Administrator Annette Brower.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Jim Cederburg called the meeting to order at 5:01 pm and acknowledged the posted Open Meetings Act poster.

Tim Carlson was chosen as the newest board member of the Board of Public Works. He has not officially been sworn in and was supposed to be in this meeting but due to prior personal commitments, he could not attend and notified Mayor Morrison. Motion by Robinson, seconded by Janicek to excuse the absence of Tim Carlson. The following votes were recorded: Aye: Cederburg, Janicek, Evertson and Robinson. Nay: None. Absent. Carlson. Motion carried.

Motion by Evertson, seconded by Janicek to approve consent agenda items as one which include, minutes, bills, treasurer's report, and financial reports. The following votes were recorded: Aye: Cederburg, Janicek, Robinson, and Evertson. Nay: None. Absent: Carlson. Motion carried.

Motion by Robinson, seconded by Janicek to elect board member Deb Evertson as the Vice-Chair, she agreed. The following votes were recorded: Aye: Cederburg, Janicek, Evertson, and Robinson. Nay: None. Absent: Carlson. Motion carried.

Citizen Amber Sweetland spoke about her concern regarding water ordinances, chapter 51, and responsible parties for repairs. Board members thanked Sweetland for her participation and sharing her concern. No action was taken. Discussion only. The public was represented.

Cederburg opened discussion on Approving Bill Hinton's vote on the NMPP Ballot – Fourth Amended and Restated Articles of Incorporation. Hinton expressed that there has not been clear clarification on their services and what they will be able to provide after renewal, but he does know that, going forward, we will not be able to use them for our rate studies and training. Hinton does not feel comfortable voting for it due to not getting a clear explanation on what services will be provided going forward. Per board member Robinson, Hinton is deeply knowledgeable and has years of experience in this realm and supports the decision.

Motion by Robinson, seconded by Janicek to approve Bill Hinton's vote on the NMPP Ballot-Fourth Amended and Restated Articles of Incorporation. The following votes were recorded: Aye: Cederburg, Janicek, Evertson, and Robinson. Nay: None. Absent: Carlson. Motion carried.

Cederburg opened discussion on electrical upgrades requested from Stahla MHP. City Administrator Brower explained that this is not a formal request but instead a possibility for some upgrades on possible growth of the mobile home park. This is more of an update, should this turn into something, we are prepared to move forward and will not have to order parts and/or other material as we have everything we would need in stock. The Electric department has been gathering some information and putting together an invoice for parts and it would cost roughly $9,000. Discussion only, no action taken.

Jacob Bradley and Bryan Parkhurst joined the meeting via ZOOM to discuss the proposal from Olsson for 10-year Electrical Master Plan. They went over the project description and location, gave a brief explanation of the scope of services and the

different areas of planning. Board members participated by asking questions and adding comments. No action taken, discussion only.

Recycling Center Supervisor Spud Rowley participated by providing an update on the recycling center and KKB/Kimball Recycling Center. Rowley provided data on recycling throughout the years. The tires program started in 2022 and has been a success. The center received $116,208 in NDEE grants in 2023, and $119,733 in 2024. Roughly 1211 hours given from volunteers in 2022, and 1600 in 2023. Per Rowley, the Recycling Center has received over $1,000,000 in funding from NDEE in the last 10 years. It has been a busy year. They are thankful that they are there to provide great waste diversion opportunities to the citizens of Kimball. Discussion/presentation only. No action taken.

Superintendent Reports –

Blake Wagner - WWTP – Tree stump has been removed, our cart port dimensions have been updated, thank you to the county for helping with that. We received and are now using the truck that we purchased from the Police Department, thank you for all that made that possible. The new brick color will almost match the existing one in our building. The Geotechnical Engineering report was received. Everything is going okay with our new building, no surprises.

Craig Aragon – Water Department – There were some water-well issues that they were dealing with, had to shut it down. The motor burst and it had to be rebuilt. The water efficiency test was run on it afterwards and it came back okay. They are down to thirty-nine meters offline which is big progress from the numbers they had before. The meters at Vista Villa and Park Terrace will have to be replaced, it might take a while to get those done due to the odd size and having to order them, we might have to shut the water off completely, It will be a slightly different process and they might have to call Nebraska Fire and Safety due to the current set up and nature of the job. They will keep everyone informed.

William Hinton – Electric Department – Our department has been working on service upgrades, they just finished a couple today, but more are expected in the near future. They started to work on minor things at the manor lot, things that they

can do while they wait for the go ahead for the main set up. Two (2) crew members will be training for the next 10 days, the CDL representative is coming from Sidney, and will be working with the guys on driving the big truck. Hinton reminded board members of the upcoming annual NMPP conference in March of 2024 for all who would like to attend.

Annette Brower – City Administrator – Currently working on pole attachment agreement since more entities are coming into town, currently working with legal to make sure we are charging up to date prices. Our meter issues are going down, thank you to everyone who has been involved in the process. The city will be writing "welcome to the city" letters to the county residents, we expect to get a couple upset folks but overall, the process has been going great and all the data and names have been inputted into our system. Clean Harbors manor lots will be rezoned on the 18th of December, development agreement will be discussed, and the resolution will be put in place for such.

Next regular meeting will be January 9, 2023, at 5:00 pm. There being no further business, Robinson motioned and seconded by Evertson to adjourn the meeting at 5::57 pm. The following votes were recorded. AYE: Cederburg, Robinson, Janicek and Evertson, NAY: None. Absent: Carlson. Motion passed.

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Jim Cederburg, Chairperson City Clerk