Board of Public Works
Regular Meeting
November 14, 2023

A regular meeting of the Board of Public Works was convened in open and public session at 5:00pm on November 14, 2023, at the City Council Chambers, 223 S Chestnut St. Board members, Cederburg, Robinson, and Evertson were in attendance. Absent: Janicek. Also attending were Lineman Taylor Brown, WWTP Supervisor Blake Wagner Landfill Supervisor Jim Schulte, Water Superintendent Craig Aragon, City Treasurer Jean Klassen, City Clerk Paula Tarango and City Administrator Annette Brower.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the city office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while convened meeting was open to the attendance of the public.

Jim Cederburg called the meeting to order at 5:00 pm and acknowledged the posted Open Meetings Act poster.

Motion by Evertson, seconded by Robinson to excuse the absence of board member Janicek. He is currently out of town on a work assignment and notified board member Cederburg prior to the meeting. The following votes were recorded: Aye; Robinson, Cederburg and Evertson. Nay: None. Absent: Janicek. Motion carried.

Motion by Evertson, seconded by Robinson to approve consent agenda items as one which include, minutes, bills, treasurer's report, and financial reports. The following votes were recorded: Aye: Cederburg, Robinson, and Evertson. Nay: None. Absent: Janicek. Motion carried.

Cederburg opened discussion on the acceptance of resignation of board member Fossand, Robinson asked if he had written a resignation letter, per Administrator Brower, Fossand spoke to Mayor Morrison directly regarding leaving the board.

Motion by Robinson, seconded by Evertson to accept the resignation. The following votes were recorded: Aye; Robinson, Evertson, and Cederburg. Nay: None. Absent: Janicek. Motin carried.

Cederburg opened discussion on the October 2023 WWTP Treatment Summary, Supervisor Wagner participated by sharing an update. The annual blower inspection has been completed; things are well in that area. On the 17th of this month, we will have a plant design meeting with OLSSON Engineering, where we will have the chance to tweak, add, and/or make any changes to the design. The current fuel tank is what we use for the generator and equipment, it was abandoned in 1994, there might be possible soil contamination, a test will be conducted to determine if we need to do soil remediation, another concern is that our water well is within 100' (feet) from the tank. The plant generator is currently outside, and we are speaking of moving it inside. Our fan light switches have been updated, fans now run while lights are turned on (they did not before and this was a safety issue) Wagner discussed TITLE 117, it is a mandated process by NDEE to use ultraviolet light to disinfect the water leaving the Waste Water Treatment Plant before it enters any streams of water, or ponds during the summer season, Wagner discussed the process and the possibility of doing it in stages, Per Wagner, there will be further conversations regarding this item. Discussion only, no action taken.

Motion by Robinson, seconded by Evertson on the purchase of the 2021 Chevy Silverado 4 door, 4 WD pick-up truck from the Police Department for the WWTP for $26,000. The following votes were recorded: Aye: Cederburg, Evertson, Robinson. Nay: None. Absent: Janicek. Motion carried.

Motion by Robinson, seconded by Evertson to approve the updated/revised quote on the recycling center building exterior repairs from Roy's Landscaping. The following votes were recorded: Aye; Cederburg, Robinson, and Evertson. Nay: None. Absent: Janicek. Motion carried.

Cederburg opened discussion on the future purchase of a 4x4 Electric bucket truck. Lineman Taylor Brown explained various reasons why it is necessary for the department such as productivity, efficiency, effectiveness and overall being prepared for the expected growth and high demand, the seller currently has a

pickup truck available early in 2024, Brown explained that if they don't purchase it now, there will be a 5 to 6 year wait due to them being high on demand.

Motion by Evertson, seconded by Robinson to approve the purchase of the 4x4 Electric bucket truck for the electric department to be budgeted for next year (2024) The following votes were recorded: Aye; Robinson, Evertson and Cederburg. Nay: None. Absent: Janicek. Motion carried.

Cederburg opened discussion on the request from the County Commissioners for the City to take over the Landfill billing and collection for County residents. Cindy Rahmig, Nikki Kilgore, and Richard Flores were in attendance from the County and explained their current billing process, board members participated by asking questions and discussing the transition from the county to the city step by step. The County will provide a list of resident names. Brower discussed the monthly cost and/or expenses to take over this process but explained that the city has no issue taking over billing for rural residents.

Motion by Evertson, seconded by Robinson to approve the request from the County Commissioners for the City to take over the Landfill billing and collection for County residents upon amending paragraph #6 on the most recent interlocal cooperative agreement for solid waste and landfill disposal services between the County and the City of Kimball. The billing through the City to take effect/begin at the end of December 2023, with the purpose to give enough time to the utility billing clerks to transition adequately. The following votes were recorded: Aye: Robinson, Cederburg and Evertson. Nay: None. Absent: Janicek. Motion carried.

Brower opened discussion on Title 117 and the potential effect on the Wastewater Treatment Plant project/future. Brower stated that a letter was sent by NDEE directly to the Mayor indicating that we need to be prepared for this mandated process. Brower continued and said that small towns are affected by this since it is a non-funded project, and they are not offering any grants and/or assistance to get this completed. There will be additional conversations regarding this matter in the upcoming meetings. Board members participated by asking questions and making additional comments. Discussion only. No action taken.

Superintendent Reports –

Water Superintendent Craig Aragon – They are currently still installing new meters. Only 58 offline meters were found which is a big improvement from previously having over 100. Learning a log this month from being in communication with VISION. Everything is running smoothly with valves. Recently replaced the Rook RV Park meter and it took us over 6 hours, but it is now up and running fine. Craig provided additional reports.

WWTP Supervisor Blake Wagner: Nothing else to report, please refer to paragraph #8 of the minutes.

Jim Schulte – The new dumpster hooks arrived, and the rebuilt green dumpsters have been finished and ready for placement. The upper lift on the C&D pit is almost ready to accept C&D waste. The South ramp is ready, and the North ramp is almost ready. The left idler on the track loader bearing has failed, the landfill staff split the tracks and wait on parts for the idler. The parts should be here on Wednesday, Schulte provided additional updates.

City Administrator Brower – Currently busy and a lot is going on. Clean Harbors wants to start building the development as soon as possible even if that means starting in the winter, they are willing to pay the cost for unfreezing the land if needed. Carwash is moving forward, they assured us that there is NO truck was, we made sure to cover that from the beginning. Brower provided additional updates.

Next regular meeting will be December 12, 2023, at 5:00 pm. There being no further business, Evertson motioned and seconded by Robinson to adjourn the meeting at 6:18 pm. The following votes were recorded. AYE: Cederburg, Robinson and Evertson. NAY: None. Absent: Janicek. Motion passed.

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Jim Cederburg, Chairperson City Clerk