

Section I-5 Work Change Directive

Work Change Directive No.

Date of Issuance:

Effective Date:

Owner:

Owner's Contract No.:

Design-Builder:

Design-Builder's Project No.:

Project:

Contract Name:

Design-Builder is directed to proceed promptly with the following change(s):

Description:

Attachments: **[List documents supporting change. If change involves the design or other engineering or technical matters, and the review and approval of a Project Design Professional is required under the General Conditions (see C-700, Paragraph 11.04), then provide documentation of approval as an attachment, or in a subsequent transmittal to Owner.]**

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes in Contract Price and Contract Times, is issued due to: *[check one or both of the following]*

Non-agreement on pricing of proposed change.

Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price \$ _____ [increase] [decrease].

Contract Time days _____ [increase] [decrease].

Basis of estimated change in Contract Price:

Lump Sum

Unit Price

Cost of the Work

Other

AUTHORIZED BY:

RECEIVED:

By: _____
Owner (Authorized Signature)

By: _____
Design-Builder (Authorized Signature)

Title: _____

Title: _____

Date: _____

Date: _____

Approved by Funding Agency (if applicable)

By: _____

Date: _____

Title: _____