

Board of Public Works  
Special Meeting  
November 18, 2021

A special meeting of the Board of Public Works was convened in open and public session at 5:00 p.m. on November 18, 2021, in the City Council Chambers 223 S Chestnut St. Board members Porter, Evertson, Coleman and Fossand were in attendance. Absent: Brown. Also attending were Water Department Operator Casey Hottell, Deputy Treasurer/Utility Office Manager Jean Klassen, Deputy Clerk Kim Barnwell, and City Administrator Annette Brower. The public was not represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 5:21 p.m. and acknowledged the posted Open Meetings Act poster.

Porter requested a motion to not excuse the absence of board member Brown. Motion by Fossand and seconded by Colman to not excuse Brown's absence. The following votes were recorded. Aye: Coleman, Evertson, Fossand and Porter. Nay: None. Absent: Brown. Motion passed.

Porter opened the discussion to consider and approve bid for sewer line extension on Howard Street between 2<sup>nd</sup> and 3<sup>rd</sup> for the Family Dollar Building – Brown Pump and Septic and Hennings Construction. Coleman proceeded to inquire about the two companies that submitted the bids and if either one of them were bonded for the infrastructure. Water Operator Hottell contacted Brown Pump and Septic and Jerry stated that he has never been bonded and would need to contact his insurance agency. He then stated, if awarded, the turnaround time for the project would be approximately 3 days. City Administrator Brower contacted Hennings Construction and they indicated that the quote would increase by \$2,000.00 if bonded.

Ported inquired about the City's insurance handling a bond for the city for this project. City Administrator Brower said she would contact the insurance company and reach out to Olsson Engineering to consult on the situation.

The board agreed to reconvene at 11:00 a.m. on Thursday, November 19, 2021, if more definite information is received to make a decision. The board was unable to approve either bid at this time and the discussion to consider and approve bid for sewer line extension on Howard Street between 2<sup>nd</sup> and 3<sup>rd</sup> for the Family Dollar Building – Brown Pump and Septic and Hennings Construction was tabled until the follow up meeting on November 19, 2021.

There being no further business, Evertson moved and seconded by Fossand to adjourn the meeting at 5:51 p.m. The following votes were recorded. Aye: Coleman, Evertson, Fossand and Porter. Nay: None. Absent: Brown. Motion passed.

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Sonny Porter, Chairperson

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Kim Barnwell, Deputy Clerk