

Board of Public Works
Regular Meeting
July 13, 2021

A regular meeting of the Board of Public Works was convened in open and public session at 5:00 p.m. on July 13, 2021, in the City Council Chambers 223 S Chestnut St. Board members Porter, Evertson, Coleman, Brown and Fossand were in attendance. Absent: None. Also attending were Wastewater Treatment Operator Wagner, Interim Admin./Electric Superintendent Hinton, Water Department Operator Casey Hottell, Landfill Superintendent Schulte, Deputy Treasurer/Utility Office Manager Jean Klassen, and City Clerk/Treasurer Brower. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Chairperson Porter called the meeting to order at 5:04 p.m. and acknowledged the posted Open Meetings Act poster.

Motion by Fossand and seconded by Evertson to accept the consent agenda items as presented for June 2021. The following votes were recorded on the electronic voting board. Aye: Coleman, Evertson, Fossand, Brown and Porter. Nay: None. Absent: None. Motion passed.

Porter invited Jerry Brown to speak as requested regarding new policy at the wastewater facility. Mr. Brown was not present at the meeting. Agenda item was not discussed.

Porter opened discussion on the project cost for Wastewater Treatment plant from Olsson Engineering. Discussions held on the costs and what repairs are imperative. Douglas Loudon with Olsson attended via teleconference to answer questions from the Board. Current report does not address growth capacity as it pertains to town growth. Doug advised that a full engineering report would cost approximately \$30-40k and would include provisions for determination of the plant's capacity for growth. Board requested more information gathered by WWTP personnel on the Master Control Center and what was accomplished in 2017 during repairs after lightning strike. No motions made.

Porter opened discussion on the Itron AMR Demo as presented by Itron representatives present at the meeting. Information received on pricing and abilities of the system. Information only, no motions made.

Approval of the Utilities Response Policy was not discussed as it was not completed for by the meeting date, will be addressed at next meeting.

Porter opened discussion on the approval of Resolution 2021-07 Establishing Rates for Equipment and Services as amended. Motion by Coleman seconded by Brown for approval of Resolution 2021-07. The following votes were recorded on the electronic

voting board. Aye: Coleman, Evertson, Fossand, Brown and Porter. Nay: None. Absent: None. Motion passed.

Porter opened discussion on the NMPP 2021 rate study schedule. Last study was for Landfill, Water and Wastewater in the 2018 year. Board request additional information for upcoming budget as it relates to the 1- and 5-year plans. Interim Admin Hinton was advised by the Board to get information on the mandatory two-year study for Electric by MEAN.

Porter opened discussion on base meter charges for snowbirds. Currently snowbirds are not charged any base fees while out of town nor shut-off or turn-on fees. Board gave staff direction on shut-off and turn-on fees to be consistent across the board for upcoming fees policy to be approved at next meeting.

Board received 1-&5-year plans from Water and Landfill. Draft budget forms not prepared for this meeting.

Discussion held on members for the upcoming Compensation Committee. Evertson moved and seconded by Fossand to select Coleman and Brown for the Compensation Committee for the 2021-2022 FY budget. The following votes were recorded on the electronic voting board. Aye: Coleman, Evertson, Fossand, Brown and Porter. Nay: None. Absent: None. Motion passed.

Porter opened the floor for Superintendent updates: Landfill Superintendent advised there are more dumpsters in Greeley being repaired. Water Department Hottell advised they have been working on main break on Chestnut, ongoing repairs, and street work to be finished. Wastewater Treatment Plant Operator Wagner advised there are generator switch issues they are looking into. East mixer has failed three times in past two years, looking at parts and repair possibilities.

Electric Superintendent Hinton advised they have been busy helping with lots of upgrades to residential services. Electric crew busy helping Water department crew with several projects and repairs. Temporary lighting installed at the pickle ball/basketball courts until full power project at the park is decided upon. Working on finishing up reclosure

Next regular meeting will be August 10, 2021, at 5:00 p.m. There being no further business, Brown moved and seconded by Coleman to adjourn the meeting at 7:50 p.m. The following votes were recorded on the electronic voting board. Aye: Coleman, Evertson, Fossand, Brown and Porter. Nay: None. Absent: None. Motion passed.

Sonny Porter, Chairperson

Annette Brower, City Clerk