

Seasonal Employment Opportunity

City of Kimball has an opening for a seasonal laborer at the Landfill. Applicant must be at least 18 years of age. Applications may be obtained at www.kimballne.org or at City Hall, 223 South Chestnut, Kimball, NE 69145. This position will remain open until filled. EOE



Position Description

Job Title:	Landfill Seasonal Temporary Laborer	Grade Number:	5
Department:	Landfill	Date Modified:	May 19, 2020

This is a Non-Exempt position under the FLSA guidelines.

General Purpose:

Performs a variety of routine and complex semi-skilled work in sanitary landfill operations.

Essential Duties and Responsibilities:

SUPERVISION RECEIVED:

Works under the general supervision of the Landfill Supervisor.

SUPERVISION EXERCISED:

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Directs haulers to designated tipping sites; oversees the tipping of solid wastes at landfill sites or transfer stations.
- Operates heavy equipment, such as trucks compactor, backhoe, front-end loader, or specialized landfill operations equipment, as needed, to operate the sanitary landfill or transfer station.
- Conducts on-site inspections of in-coming wastes; screens incoming waste for proper disposal; coordinates with other staff as required.
- Maintains daily operations of waste disposal, and ongoing closure- related activities of the landfill.
- Completes required landfill or transfer station reports.
- Assists in gathering and reporting information and data required by state and Federal regulatory agencies.
- Answers questions regarding disposal or closure operations.
- Any other duties as assigned by the Landfill Superintendent.

PERIPHERAL DUTIES:

- Assists with any landfill surveying work.
- Performs general custodial and maintenance duties of landfill operations sites.
- Purchases supplies and materials used in area of responsibility.
- Opens and closes landfill site.



Position Description

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- **Education and Experience:**
 - High School Diploma or GED
- **Necessary Knowledge, Skills and Abilities:**
 - Skill in operation of listed tools and equipment.
 - Ability to work independently and to complete daily activities according to work schedule.
 - Ability to lift heavy objects, walk and stand for long periods of time and to perform strenuous physical labor under adverse field conditions.
 - Ability to communicate orally and in writing; understand, follow, and transmit written and oral instructions.
 - Ability to use equipment and tools properly and safely.
 - Ability to establish an effective working relationship with employees, supervisors, and the public.

SPECIAL REQUIREMENTS:

- Valid Nebraska State Driver's license

TOOLS AND EQUIPMENT USED:

- Motorized vehicles and equipment, including trash compacting equipment, utility truck, backhoe, front end loader, common hand and power tools, shovels, wrenches, detection devices, mobile or portable radio, phone.

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.



Position Description

WORK ENVIRONMENT:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.
- The noise level in the work environment is usually loud.

SELECTION GUIDELINES:

- Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
- The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	