

Board of Public Works  
Regular Meeting  
October 27, 2020

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on October 27, 2020 in the City Council Chambers. Board members Porter, Evertson, Coleman, and Brown were in attendance. Board member Fossand was absent. Also attending was Water Superintendent Sisk, Electric Superintendent Hinton, Wastewater Treatment Superintendent Quicke, City Treasurer Brower and City Clerk Terrill attended in person. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 4:20 p.m. and acknowledged the posted Open Meetings Act poster. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

Evertson moved and seconded by Coleman to excuse Fossand from the meeting. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

The Board of Public Works reviewed the following items under the consent agenda: (1) Minutes from the regular meeting of September 22, 2020; (2) Claims; (3) Treasurer's Report from September 2020; and (4) Financial Reports from September 2020. Evertson moved and seconded by Brown to approve the consent agenda as presented in the packet. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

Porter opened discussion to consider moving the regular meeting day to the second Tuesday of every month at 4:15 p.m. Porter advised the Board that the Mayor contacted him to moved the meeting day so recommendations can be taken to the City Council in a more timely manner. Coleman stated that he would have a conflict at the bank if the Monday prior to the meeting was a holiday. After discussion Brown moved and seconded by Evertson to move the regular meeting day to the second Tuesday of each month at 4:15 p.m. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

Porter opened discussion to consider updating the equipment usage rates. Electric Superintendent Hinton advised that the rates have not been updated for quite some time. He went on to say that there is new equipment that needs to be added to the list. Discussion held on renting equipment. Hinton and Sisk advised that the City no longer rents equipment. Discussion held on current rates. Hinton and Sisk stated that they would

get more information to update rates and bring back to the Board with a new resolution. No action taken.

Porter opened discussion to consider paying off the 2015 Series Utility Bond. Porter stated that paying of the 2015 bond would save the city \$94,000 in interest. He added that the payoff amount also includes this year's debt servicing amount of \$62,000. Porter went on to say that if there is an increase in population from the Air Force Project, paying of the bond would put the City in a better position to get additional funding if needed. After further discussion, Evertson moved and seconded by Brown to recommend City Council approve paying off the 2015 Series Utility Bond in the amount of \$545,000. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

Porter opened discussion to consider bids for a tractor. Discussion held on the cost of the bids submitted and specifications. Quicke advised the Board that they tested the Kubota and the Farmall. Discussion was held on the differences on two tractors. After further discussion, Coleman moved and Brown seconded to recommend City Council approve the bid from Titan Machinery for the Case Farmall Tractor in the amount of \$85,520.08. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

Water Superintendent Sisk advised the Board that they changed out two fire hydrants and have one more over by the Welcome Center. He added that would be the last of the IOWA fire hydrants. The VFD project is underway which takes two wells out of service, waiting on Robinson Electric to do the other well. PLC's will be installed once the VFD's are done. Should have two VFD's done by the end of the week, just waiting on water samples to come back. Will do a comparison on the usage amounts after installation is complete.

Landfill Superintendent Schulte advised that the liner repair is complete. Golder will send the report to NDEE. All five gas probes have been installed. The concrete pad for the breakroom has been laid, just waiting on the building. C&D permit has been published for public comment.

Wastewater Treatment Superintendent Quicke advised that Waterworks will be coming out December 2<sup>nd</sup> to look at the mixer to see if there is something that can be done with the flushable towels. Will have Robinson Electric come put electric hook up in the new carport for the tractor during the winter. Have been flagging water meter pits so will be able to locate in the snow.

Electric Superintendent Hinton advised that the still have new service installs. Looking into better lighting for Gotte Park. Waiting on better weather to hang new business lights downtown. Had a pole hit by a beet truck on October 17<sup>th</sup>, Highwest was out to assist.

Power Plant Superintendent Terrill was absent due to quarantine but submitted a written update to the Board.

Next regular meeting will be November 10, 2020 at 4:15 p.m. There being no further business, Evertson moved and seconded by Brown to adjourn the meeting at 5:30 p.m. The following votes were recorded on the electronic voting board. Aye: Brown, Coleman, Evertson and Porter. Nay: None. Absent: Fossand. Motion passed.

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Chairperson

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City Clerk