

Board of Public Works
Regular Meeting
July 28, 2020

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on July 28, 2020 in the City Council Chambers. Board members Porter, Fossand, Evertson, Coleman and Brown were in attendance. Also attending was Water Superintendent Sisk, Electric Superintendent Hinton, Power Plant Superintendent Terrill, Wastewater Treatment Operator Wagner, City Treasurer Brower and City Clerk Terrill attended in person. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 4:22 p.m. and acknowledged the posted Open Meetings Act poster. The following votes were recorded on the electronic voting board. Aye: Fossand, Evertson, Coleman and Porter. Nay: None. Absent: Brown. Motion passed.

Evertson moved and seconded by Coleman to excuse member Brown from the meeting. The following votes were recorded on the electronic voting board. Aye: Fossand, Evertson, Coleman and Porter. Nay: None. Absent: Brown. Motion passed.

The Board of Public Works reviewed the following items under the consent agenda: (1) Minutes from the regular meeting of June 30, 2020 and the July 14, 2020 special meeting; (2) Claims; (3) Treasurer's Report from June 2020; and (4) Financial Reports from June 2020.

Coleman moved and seconded by Fossand to approve the consent agenda as presented in the packet. The following votes were recorded on the electronic voting board. Aye: Fossand, Evertson, Coleman and Porter. Nay: None. Absent: Brown. Motion passed.

Porter opened discussion to consider the request from the Welcome Center for labor and use of equipment to install a billboard. Welcome Center Director Jessica Rocha advised the Board that she is working on the billboard with AmeriCorps August 17th – 28th. She went on to say that the billboard will hopefully attract travelers to lodging and food. Rocha stated that she needs someone to dig the holes and place the poles for the billboard. Rocha asked if the Board would consider waiving the cost of labor and use of City equipment. Fossand asked if the County has the equipment needed to dig the holes. Rocha stated that the County told her to check with the City first. Discussion was held on the availability of staff and insurance coverage. After discussion, Porter stated that the administration needs to check into the insurance coverage.

Porter opened discussion to consider transferring the current utility bonds to First National Capital Market. Treasurer Brower advised the Board that there have been issues with Ameritas recently. Brower went on to say that she recently met with Tobin Buchanan of First National Capital Market and he put together some information that shows the City would be able to save by changing companies. After discussion, Coleman advised Brower that he would send her information on another bond company. The Board instructed Brower to move forward with researching other bond companies.

Porter opened discussion on the rate study update. Brower advised the Board that she has forwarded the 2018-2019 FY budget to Andrew Ross of MEAN along with our current rates and he will be performing another rate study at no charge.

Porter opened discussion to consider an Automatic Meter Reading System. Water Superintendent Sisk advised the Board that the current water meters are over 40 years old except for the approximate 10 replacements per year. Sisk went on to introduce representatives of Metron-Farnier who had a presentation for the Board explaining the meters and the service. Discussion was held on cost and benefits of the system.

Porter opened discussion to receive the 20-21 FY draft budget. Coleman asked if the draft budget included the cost of the new water meters. Brower stated that the draft budget did not include the cost of the Automatic Meter Reading System. Discussion was held on possibly purchasing and installing 300-400 meters per budget year.

Porter opened discussion to set a date for the Board of Public Works Budget Workshop. After discussion, Fossand moved and seconded by Evertson to schedule the Board of Public Works Budget Workshop for Monday August 10, 2020 at 5:00 p.m. The following votes were recorded on the electronic voting board. Aye: Fossand, Evertson, Coleman and Porter. Nay: None. Absent: Brown. Motion passed.

Next regular meeting will be August 25, 2020 at 4:15 p.m. There being no further business, Evertson moved and seconded by Fossand to adjourn the meeting at 5:52 p.m. On roll call the following votes were recorded on the electronic voting board. Aye: Fossand, Evertson, Brown, Coleman and Porter. Nay: None. Absent: None. Motion passed.

Chairperson

City Clerk

Utilities-Board of Public Works-Claims-July 28, 2020-Kimball Auto Parts-Parts-1,118.30; Napa Auto Parts-Parts-1,086.92; Payroll Fund-Payroll-45,310.29; Amazon/GECRB-Supplies-122.49; CenturyLink-Telephone-775.62; Centurylink Communications, Inc.-Long Distance-78.63; Great America Financial Services-Lease Copier-299.00; Black Hills Energy, LLC-Gas Service-317.17; Charter Communications-Internet-292.84; Connecting Point-Copy Usage-517.76; EMC National Life Company-Premium-92.07; High West Energy-Utilities-11,884.00; Intralinks, Inc.-Software-306.69; Reliance Standard Life Ins Co.-Premium-252.85; Simmons Olsen Law Firm, P.C.-ProfessionalServices-1,594.50; Viaero-Cell Phone-186.31; Visa-Firstier Bank-Charges-334.19; Western Nebraska Observer-Meeting Notices-78.63; Powertech-Repairs-29,108.00; APG Media Of The Rockies-Services-209.63; Altec Industries, Inc.-Services-2,213.74; Big Sky Energy Equipment, Inc.-Parts-218.84; CCL Supply, LLC-Supplies-1,721.60; City of Kimball-Occupation

Tax-11,493.39; City of Kimball-Transfer-2,149.82; City of Kimball-Transfer-2,149.82; Combined Utilities-Utilities-108.82; Crescent Electric Supply Co.-Supplies-1,007.91; Culligan-Services-64.40; Dan's Radiator-Repairs-410.00; Dollar General Corporation-Supplies-45.69; Dutton-Lainson Company-Supplies-393.85; Enviro Service Inc.-Routine Water Samples-60.00; Exponential Engineering, Co.-Parts-853.00; Frenchman Valley Coop-Fuel-2,627.37; Golder Associates, Inc.-Renewal-1,109.15; Hometown Hardware-Parts-593.43; Ideal Linen Supply, Inc.-Services-67.86; Kimball Auto Parts-Parts-341.26; Matthew Knoke-Refund-112.77; MEAN-Mean Billing-108,771.17; Municipal Automation & Control-Repairs-1,155.18; Napa Auto Parts-Parts-41.33; Nebraska Power-Assessment-407.14; Norberg Auto & Diesel Inc.-Repairs-1,375.40; Northwest Pipe Fitting, Inc. of S.B.-Parts-940.95; One Call Concepts-Locates-48.77; Panhandle Coop-Diesel-1,419.39; Panhandle Coop Association-Supplies-162.48; Powerplan-Supplies-255.37; Robinson Electric-Repairs-2,453.62; Carson Sisk-Reimbursement-150.00; Southwestern Equipment Co.-Parts-1,869.36; Spalding Fly Predators-Supplies-113.90; Staples-Supplies-124.58; State of Nebraska-Return Utility Assistance-235.00; Stumper Industries-Equipment-7,416.00; Tri State Carport-Services-8,205.75; USA Blue Book-Parts-721.20; Water Technology Group-Parts-5,542.20; Wesco Distribution Receivables Corp.-Supplies-2,817.70; Western United Electric Supply Corp.-Supplies-381.72; Wolf Automotive Center, Inc.-Services-573.79; Yant Equipment Company, Inc.-Repairs-3,429.60.

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