

Board of Public Works
Regular Meeting
April 28, 2020

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on April 28, 2020 in the City Council Chambers. Due to the current COVID-19 virus Board member Fossand attended in person and Board members Brown, Evertson and Porter attended via Zoom. Also attending via Zoom were Power Plant Superintendent Terrill, Water Superintendent Sisk, Landfill Superintendent Schulte, Electric Superintendent Hinton, City Administrator Dean, City Treasurer Brower and City Clerk Terrill. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act poster.

Evertson moved and seconded by Brown to excuse Board member Coleman from the meeting. On roll call vote, the following votes were recorded. Aye: Fossand, Evertson, Brown and Porter. Nay: None. Absent: Coleman. Motion passed.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of March 31, 2020;
2. Claims;
3. Treasurer's Report from March 2020; and
4. Financial Reports from March 2020.

Brown moved and seconded by Fossand to approve the consent agenda as presented in the packet. On roll call vote, the following votes were recorded. Aye: Fossand, Evertson, Brown and Porter. Nay: None. Absent: Coleman. Motion passed.

Porter opened discussion to consider COVID-19 Relief Options. Porter asked if the Board must get the approval of the City Council. Dean stated that they did not need Council approval if it does not exceed \$25,000. Treasurer Brower advised that the April COVID-19 Disaster Relief Discount was \$17, 956.18. Brower went on to say that based on last year's usage she expects May's total to be lower. After discussion, Fossand moved and seconded by Evertson to continue the 5% COVID-19 Disaster Relief Discount for the month of May. On roll call vote, the following votes were recorded. Aye: Fossand, Evertson, Brown and Porter. Nay: None. Absent: Coleman. Motion passed.

Porter opened discussion to set a meeting date for a special meeting to approve a bid for the Kimball VFDs Project. Sisk advised the Board that the project has been put out to bid with a deadline of May 12, 2020 at 2:00 p.m. Sisk went on to say that he would like to get the bid approved by City Council at the May 19, 2020 meeting. Discussion held on possible dates. After discussion, Evertson moved and seconded by Fossand to hold a special meeting May 14, 2020 at 4:15 p.m. to recommend a bid for the Kimball VFDs Project to the City Council. On roll call vote, the following votes were recorded. Aye: Fossand, Evertson, Brown and Porter. Nay: None. Absent: Coleman. Motion passed.

Water Superintendent Sisk advised the Board that his department has been working at the tank preparing to install the mixer. Sisk went on to say that they are working on the electrical at this time.

Power Plant Superintendent Terrill advised the Board that he has finally heard from the Cooper Company and they advised they are working on numbers, but it has been difficult during the pandemic. He added that the other companies he has heard from have said the same thing. Terrill stated that he did not want to attempt to run the Cooper engine until he is able to inspect it.

Landfill Superintendent Schulte advised that the loader was repaired but while trying to use it a gear piece fell out. He went on to say that repair is under warranty. Schulte added the Landfill Permit expires 3-15-2021 and he is working with Golder and Associates to get that renewed.

Electric Superintendent Hinton advised they have finished the work at the future RV park. Hinton went on to say that they have started on the Longhorn building. He added that they are waiting on the construction to begin again on the Transit Service Building.

Dean reported to that Wastewater Superintendent Quicke have been working in the field and have had to do an Emergency Plan for COVID-19 procedures.

Next regular meeting will be May 26, 2020 at 4:15 p.m. There being no further business, Evertson moved and seconded by Brown to adjourn the meeting at 4:41 p.m. On roll call vote, the following votes were recorded. Aye: Fossand, Evertson, Brown and Porter. Nay: None. Absent: Coleman. Motion passed.

Chairperson

City Clerk