

Board of Public Works
Regular Meeting
June 25, 2019

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on June 25, 2019 in the City Council Chambers. Board members Evertson, Coleman, Fossand and Porter were present. Board member Robinson was absent. Also present were Water Superintendent Sisk, Landfill Superintendent Schulte, Electric Superintendent Hinton, Power Plant Superintendent Terrill, City Administrator Dean, City Treasurer Brower and City Clerk Terrill. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 4:17 p.m. and acknowledged the posted Open Meetings Act poster.

Fossand moved and seconded by Coleman to excuse Robinson from the meeting. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Evertson and Porter. Nay: None. Absent: Robinson. Motion passed.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of May 28, 2019;
2. Claims;
3. Treasurer's Report from May 2019; and
4. Financial Reports from May 2019.

Evertson moved and seconded by Fossand to approve the consent agenda as presented in the packet. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Evertson and Porter. Nay: None. Absent: Robinson. Motion passed.

Spud Rowley, Kimball Recycle Center, presented the Board with an update. Rowley advised the Board of the current grants they are using to operate on. Rowley reported on the materials collected, meetings and current programs. Discussion held on the Recycle Center budget. Porter asked if all of the grants were cash match. Rowley advised they are. Dean added that the in-kind hours are not cash match. Dean advised the Board that he has a letter of intent to continue the six weekly in-kind hours for the Recycle Center. Rowley stated that he would meet with Dean or Terrill to continue working on the budget.

Porter opened discussion to approve a fence for the Wastewater Treatment Plant. Dean advised the Board that the fence was budgeted in this fiscal year and there is still funds available to cover the cost. Dean advised the current fence is not in good shape. Dean went to retrieve the quotes for replacement. Dean presented quotes from Tri-State \$9781.00, VanPelt \$12832.00 and Hottell \$9,396.50. Discussion was held on difference in the quotes, measurements and if the quotes include installation and removal. Evertson moved and seconded by Coleman to table the fence for the Wastewater Treatment plant to the July meeting. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Evertson and Porter. Nay: None. Absent: Robinson. Motion passed.

Porter opened discussion for the 2019/2020 FY capital budget needs. Dean advised the Board that he met with staff this morning to discuss department capital needs. Dean went over several items including VFD's at all the wells, water line replacements and repairs, stump grinder, downtown business lights, upgrading meters, radiator repair, and beginning the permitting process for additional landfill space.

Porter opened discussion to approve the purchase of dumpsters. Discussion was held on the dumpster hooks that are bolted versus welded and the weight and gauge of the containers. Landfill Superintendent Schulte advised the Board that he would look into it. Coleman asked if the Board must authorize one of the quotes or could they authorize an amount. Dean stated the Board should go with the lowest responsible bid. Dean went on to say that if Coleman moved and seconded by Fossand to approve the quote for MWC for \$18,097.49 subject to the dumpsters having bolted hooks and comparable weight and gauge of the other quotes received. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Evertson and Porter. Nay: None. Absent: Robinson. Motion passed.

Dean and Hinton advised the Board they didn't have anything to report. Power Plant Superintendent Terrill advised the Board that the Power Plant passed their Capability Test on June 4, 2019. Sisk updated the Board on some issues at the Booster Station. Schulte advised they have had to pump a lot of water due to the recent weather.

Next meeting will be July 23, 2019 at 4:15 p.m. With there being no further discussion, Evertson moved and seconded by Fossand to adjourn at 5:42 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Evertson and Porter. Nay: None. Absent: Robinson. Motion passed.

Chairperson

City Clerk