

Board of Public Works
Regular Meeting
February 26, 2019

A regular meeting of the Board of Public Works was convened in open and public session at 4:15 p.m. on February 26, 2019 in the City Council Chambers. Board members Coleman, Robinson, Evertson, Fossand and Porter were present. Also present were Electric Superintendent Hinton, Water Superintendent Sisk, Landfill Superintendent Schulte, City Administrator Dean and City Treasurer/Deputy Clerk Brower. The public was represented.

Notice of the meeting was given in advance by publication in the Western Nebraska Observer. Notice of the meeting was given to the members and a copy of their acknowledgement of receipt of notice and the agenda is on record at the office of the City Clerk. Availability of the agenda was communicated in advance notice and in the notice to the members. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Porter called the meeting to order at 4:15 p.m. and acknowledged the posted Open Meetings Act poster.

The Board of Public Works reviewed the following items under the consent agenda:

1. Minutes from the regular meeting of January 22, 2018;
2. Claims;
3. Treasurer's Report from January 2019; and
4. Financial Reports from January 2019.

Evertson moved and seconded by Coleman to approve the consent agenda as presented in the packet. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Robinson, Evertson and Porter. Nay: None. Absent: None. Motion passed.

Porter opened discussion to Kimball Recycle Center/Keep Kimball Beautiful, Spud Rowley, to present the quarterly report. S. Rowley provided the quarterly report to the Board. S. Rowley also brought forth a request for the City to add an additional 2 hours of pickup time, along with monetary assistance equivalent to a \$1000 per month to assist with deductions in grant amounts. Discussion was held among board members, Landfill Superintendent Schulte, Administrator Dean regarding what this would require. Administrator Dean advised the Board that, as it stands, the current commitment of 4 hours a week is pushing the Landfill staff to the max and in order to accommodate more hours the City would need to look at hiring a part-time additional employee for the landfill. This employee would also allow for lunch time coverage at the landfill so that they would no longer be closed over a lunch break. This would also coincide with responding to the public's request to extend the working hours for the landfill. Rowley

advised the Board that the additional time would allow for at least 40 more recycle bins to be placed around town, thus upping the amount of waste removed from the landfill.

Robinson questioned if any decision should be made at this time since we are currently undergoing a rate study. He suggested to the Board that perhaps they need to table the decision until after the study is received to then determine if rates need to be changed. Administrator Dean advised the Board that he had been in contact with the MEAN representative conducting the study and they are expecting to have the results of the study within the next week, but he will follow up with them for a timeframe. The Board thanked S. Rowley for his update.

Porter entertained a motion to table any decisions on additional help at landfill along with extra time to the recycling center until the next meeting. Motion made by Robinson and seconded by Fossand. On roll call vote, the following votes were recorded on the electronic voting board – Aye: Fossand, Coleman, Robinson, Evertson and Porter. Nay: None. Absent: None. Motion passed.

Administrator's Report: Dean advised the Board that WWTP Superintendent Quicke received a resignation from his employee and that there was going to be a vacancy soon. City is currently in the process of finding a replacement meter reader

Electric Superintendent Hinton advised the Board that the electric crew has been working on the 34/5 line.

Water Superintendent Sisk advised the Board that the vac trailer was delivered and was already put into use and working well for water and electric department. Keeping up with leaks and broken meters due to weather.

Landfill Superintendent Schulte advised the Board that he has two of the tires for the loader mounted and ready to be sent out to be foam filled. The other two tires will be put on in the Fall, due to how expensive they are, he's looking for alternatives to maybe find somebody who can cut the old tires off the rims so they can at least continue to use the rims.

Discussion was held on the next regular meeting date. Dean advised the Board that he will not be in town on March 26, 2019. After discussion, the next regular meeting will be April 2, 2019 at 4:15 p.m.

With there being no further discussion, Fossand moved and seconded by Robinson to adjourn at 5:11 p.m. On roll call vote, the following votes were recorded on the electronic voting board. Aye: Fossand, Coleman, Robinson, Evertson and Porter. Nay: None. Absent: None. Motion passed.

Chairperson

Deputy City Clerk